

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Wednesday December 7, 2022.

Present:

Reeve: Glen Clarke
Councilor Division 1: Brett Norum
Councilor Division 2: Gilbert Desrosiers
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: John Andris
Councilor Division 6: Jon Hudak

Administrator: Cherie Hudon

The meeting was called to order by Reeve Glen Clarke at 9:01 AM

Minutes

270-22. John Andris:
That the minutes of the Regular Meeting of council held November 10, 2022 be approved. **Carried**

Misc. Items to Auction

271-22. James Spedding:
That the following list of items be taken to Bruce Schapansky's Auction for sale:

- Air Compressor
- Chop Saw
- Cutting Torch and Small Tanks
- Bench Grinder
- Lincoln Welder
- Pressure Washer
- Drill Press
- Assorted Desks from Old Office
- Computer Desk
- 8 Gallon Shop-Vac

Carried

Old Fire Hall In Crooked River

272-22. Jon Hudak:
That the Fire Hall within the Unorganized Hamlet of Crooked River located on Lot 7 Block 1 Plan AO1259 be sold and that the Rural Municipality advertise this property for tenders. **Carried**

Fire Fighting Equipment Crooked River

273-22. John Andris:
That the fire fighting equipment remaining within the Crooked River Fire Hall be donated to the Bjorkdale Fire Department. If Bjorkdale Fire Department is uninterested in the equipment it is to be taken to Bruce Schapansky's Auction. **Carried**

- MLAC Drainage Plan – Engineer Scope Change 274-22. John Andris:
That we accept the scope change in the amount of \$23,125.00 for the Marean Lake Drainage Plan. Plan to include survey, drainage design, site specific grading standards. **DEFEATED**
- MLAC Drainage Plan – Easements 275-22. Gilbert Desrosiers:
That easements for the drainage plan be surveyed by Meridian Surveys Ltd. of Melfort and registered. **Carried**
- Hamel Bridge Scope Change 276-22. Steven Stewart:
That the scope change received from Stantec Engineering in the amount of \$13,000.00 for the purpose of extra days, early start and additional tasks be accepted. **Carried**
- Financial Stmt. 277-22. Brett Norum:
That the Statement of Financial Activities for the month of November 2022 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 278-22. John Andris:
That we ratify payment of Other Payments 0264 to 0272, totaling \$10,583.07, 0273 to 0279 totaling \$18,383.43 and 6274 to 6309 totaling \$84,190.48 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 279-22. Jon Hudak:
That the accounts submitted for payment by Cheques 13147 to 13214 totaling \$190,313.40 as per attached listings presented by the Administrator, be approved for payment. **Carried**
- Janke - Accountant Engagement Letter & Signing Authority 280-22. John Andris:
That the 2022 engagement letter and signing authority letter be signed with Janke LLP Professional Accountants for the 2022 final audit. **Carried**
- Auditor – Council Questionnaire 281-22. Gilbert Desrosiers:
That the council questionnaire received from Janke Chartered Professional Accountants was read and discussed in detail. **Carried**
- Public Meeting For Rate Payers 282-22. Glen Clarke:
That a public meeting be held on April 6th, 2023 for all of the Rural Municipality rate payers. **Carried**

Revenue Sharing Grant

283-22. Steven Stewart:
The Council of the RM of Bjorkdale No. 426 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of 2021 Audited Financial Statement to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Completion of the Waterworks Financial Overview for the Hamlet of Chelan.
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members on council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the administrator to respond to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant. **Carried**

Crew Truck Tire Purchase

284-22. Brett Norum:
That new tires be purchased for the RM Crew Truck from Pegg Services Ltd in the amount of \$1,317.48. **Carried**

Snow Plowing Seasonal Rate

285-22. Glen Clarke:
That the seasonal custom snow plowing rate be increased to \$800.00 for the 2023 /2024 snow season. **Carried**

Delegate

Sergeant George Riffle of the Rose Valley / Greenwater RCMP Detachment arrived at 11:29 AM to review and discuss any questions or concerns the council may have.

Departed

Sergeant George Riffle departed the meeting at 12:04 PM.

Division Boundary Review Policy No. HR – 10

286-22. Steven Stewart:
That the new Division Boundary Review policy presented to council, for the purpose of establishing a method and procedure as to when Divisional Election Boundaries within the Rural Municipality of Bjorkdale No 426 should be reviewed, be approved. **Carried**

Operator Wages

287-22. Glen Clarke:
That effective January 1, 2023 the Outside Operational Employees wage rates are as follows:

Dean Murray:	Grader Operator	\$33.00 per hour
Trevett Bourgonje:	Grader Operator	\$30.50 per hour
Orin Bratton:	Grader / Gravel Truck	\$29.00 per hour
Blake Mielnik	Gravel Truck	\$29.00 per hour

- Administrator Wages 288-22. Steven Stewart:
That the Administrator wage rate for 2023 increase to a rate of \$37.00 per hour with a \$65.00 cell phone allowance per month. **Carried**
- Assistant Admin. Wages 289-22. Brett Norum:
That the Assistant Administrator wage rate for 2023 increase to a rate of \$33.00 per hour with a \$65.00 cell phone allowance per month. **Carried**
- Office Assistant Wages 290-22. John Andris:
That the Office Assistant wage rate for 2023 increase to a rate of \$26.00 per hour with a \$65.00 cell phone allowance per month. **Carried**
- CR Water Plant Operator Wages 291-22. Brett Norum:
That the Crooked River Water Treatment Plant Operator wage rate remain the same at \$7,200.00 per year. **Carried**
- CR Waste Collection Wages 292-22. John Andris:
That the Crooked River Waste Collection wage rate increase to \$3,600.00 per year. **Carried**
- CH Water Plant Operator Wages 293-22. John Andris:
That the Chelan Water Treatment Plant Operator wage rate increase to \$4,800.00 per year. **Carried**
- CH Maint & Waste Collection Wages 294-22. Gilbert Desrosiers:
That the Chelan Maintenance and Waste Collection wage rate remain the same at \$5,400.00 per year. **Carried**
- Bjorkdale Office Caretaker Wages 295-22. Steven Stewart:
That the Bjorkdale Office Caretaker wage rate remain at \$4,800.00 per year. **Carried**
- Peesane Waste Disposal Site Wages 296-22. Gilbert Desrosiers:
That the Peesane Waste Disposal Site Supervisor wages and gas rate remain are as follows:

Caretaking & Garbage Pickup: \$15.00 per hour
Gas Reimbursement: \$25.00 per day **Carried**
- Cemetery Registrar Remuneration 297-22. Steven Stewart:
That Cemetery Registrar Remuneration for Peesane, Crooked River, Bjorkdale and Mistatim remain the same as follows:

Map Maintenance: \$150.00 per year
Burials: \$30.00 per burial **Carried**
- Barrier Ford Well Maintenance 298-22. James Spedding:
That a payment in the amount of \$250.00 be paid to Todd Hamel for the purpose of maintenance to the Barrier Ford Well. **Carried**

Road Maint.
Agreement

- 299-22. Brett Norum:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Lakeside No. 338** for hauling using municipal roads from Hamel's New Pit on SW 15-41-12-W2 straight south to the RM of Kelvington. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Road Maint.
Agreement

- 300-22. James Spedding:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Ponass Lake No. 367** for hauling using municipal roads from Hamel's New Pit on SW 15-41-12-W2 straight south to the RM of Kelvington. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Correspondence

- 301-22. Steven Stewart:
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

- 302-22. James Spedding:
That the meeting be adjourned at 3:10 PM **Carried**

Minutes approved by resolution of Council on the 12th day of January, 2023.

Reeve

Administrator