

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Thursday December 9, 2021.

Present:

Deputy Reeve / Councilor Division 5: John Andris
Councilor Division 1: Brett Norum
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding

Administrator: Cherie Hudon

Via Telephone Conference:

Reeve: Glen Clarke
Councilor Division 6: Kenneth Will

Absent:

Councilor Division 2: Dylan Hamel

The meeting was called to order by Deputy Reeve John Andris at 9:01 AM

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| <u>Minutes</u> | 251-21. Brett Norum:
That the minutes of the Regular Meeting of council held November 17, 2021 be approved. Carried |
| <u>Tax Enforcement Lot 9 & 10 Block 3</u> | 252-21. Kenneth Will:
That the Tax Enforcement File regarding Lot 9 & 10 Block 2 within the Unorganized Hamlet of Crooked River be closed until such time that the Rural Municipality wishes to transfer the title to the Municipality. Carried |
| <u>Recycled Asphalt Shingles – MLAC</u> | 253-21. Kenneth Will:
That no more recycled asphalt shingles be applied to any roads within Marean Lake without Water Security Agency approval and Ministry of Environment consultation. Carried |
| <u>1st Reading Bylaw No. 05 – 2021 Sale of Dedicated Lands</u> | 254-21. Glen Clarke:
That Bylaw No. 05-2021, being a bylaw to provide for the sale of dedicated lands be read for the first time to allow for the council to enact as follows:

To sell a portion of Municipal Reserve Land identified as that portion of Public Reserve – PR1, Plan A01259, within the unorganized hamlet of Crooked River. Carried |

- 1st Reading Bylaw 255-21. Steven Stewart:
No. 06 – 2021
Sale of Dedicated Lands That Bylaw No. 06-2021, being a bylaw to provide for the sale of dedicated lands be read for the first time to allow for the council to enact as follows:
- To sell Municipal Reserve Land identified as Public Reserve – PR2, Plan A01259, within the unorganized hamlet of Crooked River.
- Carried**
- Snow Trapping 256-21. James Spedding:
Policy TS – 08 That the new Permission to Access Private Lands / Snow Trapping Policy, presented to council for the RM of Bjorkdale, for the purpose of snow trapping on private lands be approved. **DEFEATED**
- Snow Trapping 257-21. Steven Stewart:
Consent That verbal consent from land owners is the practice that council will take when obtaining permission to access private lands for the purpose of snow trapping. **Carried**
- Vehicle Removal 258-21. Brett Norum:
Permission
Policy TS – 08 That the new Permission for Vehicle Removal from Road Allowance Policy, presented to council for the RM of Bjorkdale, for the purpose of removing a vehicle from within the road allowance be approved. **Carried**
- Engineer 259-21. Steven Stewart:
Hamel Bridge That representative Udara Heendeniya with Stantec Consulting Ltd. be contracted as our engineer with regards to the replacement of the Hamel Bridge located at NE 20-41-12 W2 and that the Service Agreement be signed. **Carried**
- Financial Stmt. 260-21. Brett Norum:
That the Statement of Financial Activities for the month of November, 2021 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 261-21. Brett Norum:
That we ratify payment of Other Payments 0071 to 0077, totaling \$8,750.00, 0078 to 0084 totaling \$18,722.33 and 5855 to 5889 totaling \$143,512.70 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 262-21. Brett Norum:
That the accounts submitted for payment by Cheques 12532 to 12591 totaling \$138,961.37 and Cheques 12481 to 12531 totaling \$64,314.54 as per attached listings presented by the Administrator, be approved for payment. **Carried**

- Revenue Sharing Grant 263-21. James Spedding:
The Council of the RM of Bjorkdale No. 426 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of 2020 Audited Financial Statement to the Ministry of Government Relations.
 - In Good Standing with respect to the reporting and remittance of Education Property Taxes.
 - Adoption of a Council Procedures Bylaw
 - Adoption of an Employee Code of Conduct
 - All members on council have filed and annually updated their Public Disclosure Statements as required; and
- That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant. **Carried**
- Janke - Accountant Engagement Letter & Signing Authority 264-21. Brett Norum:
That the 2021 engagement letter and signing authority letter be signed with Janke LLP Professional Accountants for the 2021 final audit. **Carried**
- Auditor – Council Questionnaire 265-21. Steven Stewart:
That the council questionnaire received from Janke Chartered Professional Accountants was read and discussed in detail. **Carried**
- Mulcher Use on Icy Spots on Roads 266-21. James Spedding:
That the Mulcher be used on icy spots upon roadways within the Rural Municipality when necessary. **Carried**
- 2022 Gravel Allocation & Stockpiling 267-21. Kenneth Will:
That the gravel allocations and the stock piling amounts in the attached spreadsheet be approved for 2021. **Carried**
- Council Remuneration Policy # C – 01 268-21. Glen Clarke:
That the Council Remuneration Policy, number C – 01, be updated to indicate a time limit which council has at year end to hand in their remuneration to the office. **Carried**
- Operator Wages 269-21. Brett Norum:
That effective January 1st, 2022 the Outside Operational Employees wage rates are as follows:
- | | | |
|--------------------|-----------------------|------------------|
| Dean Murray: | Grader Operator | \$32.00 per hour |
| Trevett Bourgonje: | Grader Operator | \$28.50 per hour |
| Orin Bratton: | Grader / Gravel Truck | \$27.00 per hour |
| Blake Mielnik | Gravel Truck | \$27.00 per hour |

- Administrator Wages 270-21. James Spedding:
That the Administrator wage rate for 2022 increase to a rate of \$33.00 per hour with a \$65.00 cell phone allowance per month. **Carried**
- Assistant Admin. Wages 271-21. Steven Stewart:
That the Assistant Administrator wage rate for 2022 increase to a rate of \$29.00 per hour with a \$65.00 cell phone allowance per month. **Carried**
- Office Assistant Wages 272-21. Brett Norum:
That the Office Assistant wage rate for 2022 increase to a rate of \$24.00 per hour with a \$65.00 cell phone allowance per month. **Carried**
- CR Water Plant Operator Wages 273-21. James Spedding:
That the Crooked River Water Treatment Plant Operator wage rate remain the same at \$7,200.00 per year. **Carried**
- CR Waste Collection Wages 274-21. Brett Norum:
That the Crooked River Waste Collection wage rate remain the same \$2,400.00 per year. **Carried**
- CH Water Plant Operator Wages 275-21. Steven Stewart:
That the Chelan Water Treatment Plant Operator wage rate remain the same at \$3,600.00 per year. **Carried**
- CH Maint & Waste Collection Wages 276-21. Brett Norum:
That the Chelan Maintenance and Waste Collection wage rate remain the same at \$5,400.00 per year. **Carried**
- Bjorkdale Office Caretaker Wages 277-21. James Spedding:
That the Bjorkdale Office Caretaker wage rate remain at \$4,800.00 per year. **Carried**
- Peesane Waste Disposal Site Wages 278-21. Kenneth Will:
That the Peesane Waste Disposal Site Supervisor wages and gas rate remain are as follows:

Caretaking & Garbage Pickup: \$15.00 per hour
Gas Reimbursement: \$25.00 per day **Carried**
- Cemetery Registrar Remuneration 279-21. Kenneth Will:
That Cemetery Registrar Remuneration for Peesane, Crooked River, Bjorkdale and Mistatim remain the same as follows:

Map Maintenance: \$150.00 per year
Burials: \$30.00 per burial **Carried**
- Barrier Ford Well Maintenance 280-21. Kenneth Will:
That a payment in the amount of \$250.00 be paid to Todd Hamel for the purpose of maintenance to the Barrier Ford Well. **Carried**

Dev. Permit
Bullin, Chris
& Dominique

281-21. Brett Norum:
That the development permit application for the removal and development of a new cabin, to be located on Lot 34 Block 5, Plan No. 83PA21874 B.F. W2 at 582 Forest View Drive within the RM of Bjorkdale at the Hamlet of Barrier Ford as submitted by Chris and Dominique Bullin be approved. **Carried**

Correspondence

282-21. Steven Stewart:
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

283-21. James Spedding:
That the meeting be adjourned at 12:20 PM **Carried**

Minutes approved by resolution of Council on the 13 day of January 2022.

Reeve

Administrator