

**RURAL MUNICIPALITY OF BJORKDALE NO. 426**

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Wednesday December 9, 2020.

Present:

Reeve: Glen Clarke  
Councilor Division 1: Brett Norum                      Absent  
Councilor Division 3: Steven Stewart  
Councilor Division 4: James Spedding  
Councilor Division 5: John Andris

Administrator: Cherie Hudon

Via Telephone Conference:

Councilor Division 2: Dylan Hamel  
Councilor Division 6: Kenneth Will

The meeting was called to order by Reeve Glen Clarke at 9:00 AM

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| <u>Minutes</u>                                  | 257-20. James Spedding:<br>That the minutes of the Regular Meeting of council held November 12, 2020 are approved. <b>Carried</b>   |
| <u>Crooked River Skating Rink Old RM Office</u> | 258-20. Kenneth Will:<br>That the Rural Municipality post the public reserve parcel PR2 A01259 CR W2, being the old skating rink arena and PR1 A01259 CR W2, being the old Rural Municipal Office, located within Crooked River up for sale by tender. <b>Carried</b> |
| <u>Council Meetings 3 – Consecutive</u>         | 259-20. Glen Clarke:<br>That Councilor Dylan Hamel be granted the grace of missing more than 3 consecutive regular council meetings in a row. <b>Carried</b>  |
| <u>Financial Stmt.</u>                          | 260-20. Steven Stewart:<br>That the Statement of Financial Activities for the month of November 2020 be accepted as presented by the Administrator. <b>Carried</b>  |
| <u>Ratify Accounts</u>                          | 261-20. James Spedding:<br>That we ratify payment of Other Payments #5341 to #5394, totaling \$94,686.27 as per attached listing presented by the Administrator. <b>Carried</b>   |

Accts. for Approval 262-20. Dylan Hamel:  
That the accounts submitted for payment by Cheques #11914 to #11962 totaling \$55,058.86 as per attached listings presented by the Administrator, be approved for payment. **Carried**

Committee Reports Nothing to report at this time.

Operator Wages 263-20. John Andris:  
That effective January 1<sup>st</sup>, 2021 the Outside Operational Employees wage rates are as follows:

Dean Murray:	Grader Operator	\$31.00 per hour
Trevett Bourgonje:	Grader Operator	\$27.50 per hour
Dennis Clark:	Grader & Gravel Operator	\$26.00 per hour
Orin Bratton:	Gravel Operator	\$26.00 per hour
Joe Kehrig:	Seasonal Operator	\$25.00 per hour
Brian Hart:	Seasonal Operator	\$25.00 per hour
Robert Graham:	Seasonal Operator	\$25.00 per hour

**Carried**

Administrator Wages 264-20. Dylan Hamel:  
That the Administrator wage rate remain the same at \$32.00 per hour with a \$65.00 cell phone allowance per month. **Carried**

Assistant Admin. Wages 265-20. Kenneth Will:  
That the Assistant Administrator wage rate remain the same at \$26.00 per hour with a \$65.00 cell phone allowance per month. **Carried**

Office Assistant Wages 266-20. James Spedding:  
That the Office Assistant wage rate remain the same at \$23.00 per hour with a \$65.00 cell phone allowance per month. **Carried**

CR Water Plant Operator Wages 267-20. John Andris:  
That the Crooked River Water Treatment Plant Operator wage rate remain the same at \$7,200.00 per year. **Carried**

CR Waste Collection Wages 268-20. Steven Stewart:  
That the Crooked River Waste Collection wage rate remain the same \$2,400.00 per year. **Carried**

CH Water Plant Operator Wages 269-20. Kenneth Will:  
That the Chelan Water Treatment Plant Operator wage rate remain the same at \$3,600.00 per year. **Carried**

CH Maint & Waste 270-20. James Spedding:

<u>Collection Wages</u>	That the Chelan Maintenance and Waste Collection wage rate remain the same at \$5,400.00 per year.	<b>Carried</b>
<u>Bjorkdale Office Caretaker Wages</u>	271-20. Dylan Hamel: That the Bjorkdale Office Caretaker wage rate remain at \$4,800.00 per year.	<b>Carried</b>
<u>Peesane Waste Disposal Site Wages</u>	272-20. Steven Stewart: That the Peesane Waste Disposal Site Supervisor wages and gas rate remain the same as follows:  Caretaking: \$15.00 per hour Garbage Pickup: \$12.20 per hour Gas Reimbursement: \$25.00 per day	<b>Carried</b>
<u>Cemetery Registrar Remuneration</u>	273-20. James Spedding: That Cemetery Registrar Remuneration for Peesane, Crooked River, Bjorkdale and Mistatim remain the same as follows:  Map Maintenance: \$150.00 per year Burials: \$30.00 per burial	<b>Carried</b>
<u>Barrier Ford Well Maintenance</u>	274-20. Kenneth Will: That a payment in the amount of \$250.00 be paid to Todd Hamel for the purpose of maintenance to the Barrier Ford Well.	<b>Carried</b>
<u>APAS Membership</u>	275-20. Kenneth Will: That the RM of Bjorkdale continue to be APAS members in 2021 and pay the membership fees of \$15,146.50.	<b>Carried</b>
<u>Board of Revision</u>	276-20. James Spedding: That Aileen Swenson of Gord Krismer and Associates Ltd. be appointed as the secretary to the board of revisions for the RM of Bjorkdale No. 426 for 2021.	<b>Carried</b>
<u>Revenue Sharing Grant</u>	277-20. John Andris: The Council of the RM of Bjorkdale No. 426 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:  <ul style="list-style-type: none"> <li>- Submission of 2019 Audited Financial Statement to the Ministry of Government Relations.</li> <li>- In Good Standing with respect to the reporting and remittance of Education Property Taxes.</li> <li>- Adoption of a Council Procedures Bylaw</li> <li>- Adoption of an Employee Code of Conduct</li> <li>- All members on council have filed and annually updated their Public Disclosure Statements as required; and</li> </ul> <p>That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.</p>	<b>Carried</b>

- Plant Health Officer 278-20. Steven Stewart:  
Pest Control Officer That we appoint Plant Health Officer Lynne Roszell as a Pest Control  
For Clubroot Officer for Clubroot within the Rural Municipality of Bjorkdale for  
the year 2021. **Carried**
- Snow Trapping 279.20. Glen Clarke:  
Thunder Rail That snow trapping be provided for Thunder Rail.  
**DEFEATED**
- Snow Removal 280-20. James Spedding:  
Policy TS-03 That the Seasonal Custom Snow Plowing policy, number TS-03 be  
Amendment amended to remove the maximum times the service will be  
provided per year and that the wording within the policy be  
updated to match our process. **Carried**
- 1<sup>st</sup> Reading of Bylaw 281-20. John Andris:  
No. 05 – 2020 That Bylaw No. 05–2020, being a bylaw to establish fees to appeal  
assessments, be read for the first time. **Carried**
- 2<sup>nd</sup> Reading of Bylaw 282-20. James Spedding:  
No. 05 - 2020 That Bylaw No. 05-2020, being a bylaw to establish fees to appeal  
assessments, be read for the second time. **Carried**
- Unanimous 283-20. Steven Stewart:  
Consent That Bylaw No. 05-2020 be given three consecutive readings at  
this meeting. **Carried Unanimously**
- 3<sup>rd</sup> Reading of Bylaw 284-20. John Andris:  
No. 05-2020 That Bylaw No. 05-2020, being a bylaw to establish fees to appeal  
assessments, be read for the third time and adopted. **Carried**
- Janke - Accountant 285-20. James Spedding:  
Engagement Letter That the 2020 engagement letter and signing authority letter be  
& Signing Authority signed with Janke LLP Professional Accountants for the 2020 final  
audit. **Carried**
- Auditor – Council 286-20. James Spedding:  
Questionnaire That the council questionnaire received from Janke Chartered  
Professional Accountants was read and discussed in detail.  
**Carried**
- Munisoft Bank 287-20. James Spedding:  
Reconciliation That the Munisoft Bank Reconciliation software program be  
Software purchased for the 35% discount rate of \$519.00. **Carried**

- Abatement  
Tax Title Property  
Roll # 128
- 288-20. Kenneth Will:  
That an abatement in the amount of \$3,324.24 be processed on Roll # 128 , Lot 14 & 15, Block 4 Plan 69PA06771 CR W2 for the purpose of a Tax Title Property Transfer to the Rural Municipality. **Carried**
- Abatement  
Tax Title Property  
Roll # 904
- 289-20. Glen Clarke:  
That an abatement in the amount of \$7,599.85 be processed on Roll # 904 , Lot 7 & 8, Block 3 Plan BE1022 CHELAN W2 for the purpose of a Tax Title Property Transfer to the Rural Municipality. **Carried**
- Abatement  
Tax Title Property  
Roll # 1419
- 290-20. Steven Stewart:  
That an abatement in the amount of \$1,409.01 be processed on Roll # 1419 , NE 07-45-11 W2, Block C Plan 101419882 Ext. 11 for the purpose of a Tax Title Property Transfer to the Rural Municipality. **Carried**
- Tax Title Property  
Tendering Process
- 291-20. John Andris:  
That TAXervice proceed with the tendering process as needed for the purpose of placing the following properties up for tender:
- Roll # 128    Lot 14 & 15    Block 4    Plan 69PA06771 CR W2
- Roll # 904    Lot 7 & 8        Block 3    Plan BE1022 CHELAN W2
- Roll # 1419    NE 07-45-11 W2    Block C    Plan 101419882 Ext. 11
- Carried**
- RM Equipment  
Passengers
- 292-20. Kenneth Will:  
That no passengers are allowed within Rural Municipality Equipment, other than Rural Municipality Employees. **Carried**
- 2021 Gravel  
Allocation &  
Stockpiling
- 293-20. Glen Clarke:  
That the gravel allocations and the stock piling amounts in the attached spreadsheet be approved for 2021. **Carried**
- Subdivision  
Tiedjens / Cross
- 294-20. Steven Stewart:  
That we accept the proposed subdivision received from Community Planning for registered owner Dean Tiedjens and Rachel Cross. Parcel Number: 153288692, Title Number: 153103193, Land Location: NW 21-44-09-W2. **Carried**
- Correspondence
- 295-20. Kenneth Will:  
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

296-20. John Andris:

That the meeting be adjourned at 2:36 PM

**Carried**

Minutes approved by resolution of Council on the 14<sup>th</sup> day of January, 2021.

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Reeve

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Administrator