

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Thursday November 10, 2022.

Present:

Reeve: Glen Clarke
Councilor Division 1: Brett Norum
Councilor Division 2: Gilbert Desrosiers
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: John Andris
Councilor Division 6: Jon Hudak

Administrator: Cherie Hudon

The meeting was called to order by Reeve Glen Clarke at 9:03 AM

Declaration
of Results

239-22. Brett Norum:
That Returning Officer Cherie Hudon presented the Declaration of Results from the October 5th Nomination Day being that both Division 6 and Division 2 were acclaimed by acclamation.

Carried

Oath of Office

The Oath of Office, having been taken by: Jon Hudak, Councillor Division 6 and Gilbert Desrosiers, Councillor Division 2 was completed and filed with Administrator Cherie Hudon.

Minutes

240-22. John Andris:
That the minutes of the Regular Meeting of council held October 13, 2022 be approved.

Carried

Gravel Truck
Tires

241-22. Brett Norum:
That 8 Firestone FD711 tires be ordered through SARM / Kal Tire and purchased for the price of \$7,429.39.

Carried

Lot 56 & 57
Block 1

242-22. John Andris:
That the shower house and shed at the back of Lots 56 & 57 Block 1, located at Marean Lake South Side, which are currently erected on Municipal Reserve 1 be moved off of the Municipal Reserve 1 and that the access being used across Municipal Reserve 1 for the purpose of Lots 56 & 57 Block 1 be brought back to its original vegetation.

Carried

Financial Stmt.

243-22. Steven Stewart:
That the Statement of Financial Activities for the month of October 2022 be accepted as presented by the Administrator.

Carried

- Ratify Accounts 244-22. John Andris:
That we ratify payment of Other Payments 0246 to 0254, totaling \$11,250.00, 0255 to 0263 totaling \$22,414.34 and 6236 to 6273 totaling \$246,122.22 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 245-22. Brett Norum:
That the accounts submitted for payment by Cheques 13090 to 13146 totaling \$746,623.34 as per attached listings presented by the Administrator, be approved for payment. **Carried**
- Deputy Reeve 246-22. Glen Clarke:
That effective November 10, 2022 John Andris remain the appointed Deputy Reeve. **Carried**
- Acting Deputy Reeve 247-22. James Spedding:
That effective November 10, 2022 Brett Norum remain the Acting Deputy Reeve. **Carried**
- Signing Authority 248-22. Gilbert Desrosiers:
That in accordance with the requirements of Section 115 (5) of *The Municipalities Act*, the Reeve Glen Clarke or Deputy Reeve John Andris or Acting Deputy Reeve Brett Norum, together with the Administrator Cherie Hudon or Assistant Administrator Geraldine Fountain, be empowered to sign and execute all documents, cheques and transactions on behalf of the municipality as may be required of them by the council and by virtue of their office. **Carried**
- 2023 Council Meeting Dates 249-22. Brett Norum:
That we hold regular monthly council meetings in the Municipal Office at Bjorkdale, Saskatchewan on the following dates:

Thursday, January 12, 2023 commencing at 9:00 AM
Thursday, February 9, 2023 commencing at 9:00 AM
Thursday, March 9, 2023 commencing at 9:00 AM
Thursday, April 13, 2023 commencing at 9:00 AM
Thursday, May 11, 2023 commencing at 8:00 AM
Thursday, June 8, 2023 commencing at 9:00 AM
Thursday, July 13, 2023 commencing at 9:00 AM
Thursday, August 10, 2023 commencing at 9:00 AM
Thursday, September 14, 2023 commencing at 8:00 AM
Thursday, October 12, 2023 commencing at 8:00 AM
Thursday, November 9, 2023 commencing at 9:00 AM
Thursday, December 14, 2023 commencing at 9:00 AM **Carried**
- Delegate Trevor Leader with Occupational Health and Safety (OH&S) arrived at 10:05 AM to discuss our Notice of Contravention Inspection which took place on October 6, 2022.

Reeve Clarke
Departed

Reeve Glen Clarke departed the meeting at 10:43 AM for the purpose of attending the Community Remembrance Day Service.

Departed

Trevor Leader with Occupational Health and Safety (OH&S) departed the meeting at 11:02 AM.

Council
Committees

250-22. James Spedding:
That effective November 10, 2022 council makes the following appointments to RM committees:

RM Employees	Any Two Members of Council
Road Maintenance	Councilor of Division, Reeve & One Other Councilor
Capital Purchases	All Council Members
Collection & Finance	All Council Members
Gravel Pits	Glen Clarke, Gilbert Desrosiers, Jon Hudak & James Spedding
Fire Rangers Appointment	Councilor of Each Division
Local EMO	All Council Members
Road Ban / Weight	All of Council
Tisdale Trust Advisory	Jon Hudak
Porcupine Plain Trust Advisory	Brett Norum
District ADD Board Agriculture Development & Diversification	Glen Clarke
Mistatim Local Library Board	John Andris
Bjorkdale Local Library Board	Gilbert Desrosiers
Porcupine Plain Library Board	Lavonne Back
Wapiti Regional Library Board	Sherry Fredsberg
Bjorkdale Recreation Board	Glen Clarke & James Spedding
Mistatim Recreation Board	John Andris & Steven Stewart
Chelan Recreation Board	Reg Back, Jon Hudak & Brett Norum
Crooked River Recreation Board	Sherri Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Kapeller
Hillcrest Cemetery Board	Brett Norum
Tisdale & District Mutual Aid Area	Steven Stewart

Porcupine & District Waste Disposal Brett Norum

Porcupine & District Fire Depart Glen Clarke & Brett Norum

APAS (Ag Prod. Ass. Of SK) Glen Clarke

Carried

Employee Christmas Gifts

251-22. Gilbert Desrosiers:
That a hi – vis 3 in one jacket be purchased for Trevor Cramer as well as Jeff Smith, and that gift cards be purchased in the amount of \$150.00 for the remaining staff as follows:

Dean Murray
Trevett Bourgonje
Orin Bratton
Blake Mielnik
Brian Hart

Cherie Hudon
Geraldine Fountain
Lana Taylor

Carried

Christmas Office Hours

252-22. Steven Stewart:
That the following be the office hours for the Christmas Holidays:

Friday	December	23, 2022	OPEN
Saturday	December	24, 2022	CHRISTMAS EVE
Sunday	December	25, 2022	CHRISTMAS DAY
Monday	December	26, 2022	BOXING DAY
Tuesday	December	27, 2022	CLOSED
Wednesday	December	28, 2022	CLOSED
Thursday	December	29, 2022	OPEN
Friday	January	30, 2022	OPEN
Saturday	January	31, 2022	NEW YEARS EVE
Sunday	January	1, 2023	NEW YEARS DAY
Monday	January	2, 2023	CLOSED

Carried

Pest Control Paslawski, Tanner

253-22. Brett Norum:
That Tanner Paslawski be appointed and hired as the Pest Control Officer within the RM of Bjorkdale for the year 2023. Price varies per site for both pest and weed control.

Carried

Plant Health Officer Pest Control Officer For Clubroot

254-22. James Spedding:
That we appoint Plant Health Officer Katey Makohoniuk as a Pest Control Officer for Clubroot within the Rural Municipality of Bjorkdale for the year 2023.

Carried

- Bylaw Officer Annual Appoint. 255-22. Gilbert Desrosiers:
That the Council of the Rural Municipality of Bjorkdale No. 426 appoints, Luc Morin of LM Bylaw Enforcement, as Bylaw Officer pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and therefore shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedure Act, 1990*. Appointment term defined as January 1, 2023 to December 31, 2023. Standard task rate for general bylaw enforcement consultation is \$60.00 per hour, mileage is \$0.60 per kilometer. **Carried**
- APAS Membership 256-22. John Andris:
That the RM of Bjorkdale continue to be APAS members in 2023 and pay the membership fees of \$15,146.50. **Carried**
- Exemption From Regulations – Snow Removal 257-22. Gilbert Desrosiers:
That the Snow Removal Exemption from Regulations Agreement be signed by the following individuals who are contracted to perform snow removal within the RM of Bjorkdale:

Johnathan Hudak
Reginald Wood
Wesley Popescul
Derek Woulfe **Carried**
- Unpaid Utility Fees to Tax Roll 258-22. Steven Stewart:
That in accordance with section 369 of The Municipalities Act a registered letter be sent to each property owner with outstanding utility fees, and that they be notified that if unpaid within 30 days these fees will form part of their taxes. **Carried**
- 2023 Gravel Allocation & Stockpiling 259-22. Steven Stewart:
That the gravel allocations and the stock piling amounts in the attached spreadsheet be approved for 2023. **Carried**
- Audited Financials 2021 260-22. Steven Stewart:
That the 2021 Audited Financial Statements, as provided to council by Administrator Cherie Hudon, are approved. **Carried**
- MEPP Error 2021 & 2022 261-22. Brett Norum:
That the remittance errors in the amount of \$1,608.83 for 2021 and \$2,687.68 for 2022 be corrected and paid by the Rural Municipality due to a clerical error. **Carried**
- Seasonal Employee Layoffs 262-22. James Spedding:
That the following employees be laid off and be provided with a record of employment as follows:

Brian Hart September 30, 2022
Trevor Cramer November 8, 2022
Jeff Smith November 8, 2022 **Carried**

Old RM Shop
In Village of
Mistatim

- 263-22. Gilbert Desrosiers:
That the old RM Shop within the Village of Mistatim be donated by the Rural Municipality to the Village of Mistatim and that all fees involving the transfer be the responsibility of the Village of Mistatim. **Carried**

Barrier Ford
Playground

- 264-22. Steven Stewart:
That the Organized Hamlet of Barrier Ford build a new play structure for children on Municipal Reserve 2 being the beach area for an approximate amount of \$36,000.00. Donations and fundraising will take place to cut down or remove all costs from the Organized Hamlet of Barrier Ford. **Carried**

Subdivision
Simoneau,
Greg & Debra

- 265-22. John Andris:
That we accept the proposed subdivision received from Community Planning for registered owner Greg and Debra Simoneau. Parcel Number: 135169162, Title Number: 142839355, Land Location: SW 24-45-10 W2. No approach to be provided by the RM for this subdivision. **Carried**

Subdivision
Hale,
Montie & Lauren

- 266-22. Jon Hudak:
That we accept the proposed subdivision received from Community Planning for registered owner Montie & Lauren Hale. Parcel Number: 145287108, Title Number: 112226037, Land Location: SW 08-45-12 W2. No approach to be provided by the RM for this subdivision. **Carried**

Dev. Permit
Prystia, James

- 267-22. Gilbert Desrosiers:
That the development permit application for the construction of a 22' x 32' Storage Shed located on Lot 25 Block 7, Plan No. 98PA21455 B.F. W2 at 363 Janczyn Drive within the RM of Bjorkdale at the Hamlet of Barrier Ford as submitted by James and Lana Prystai be approved. **Carried**

Correspondence

- 268-22. James Spedding:
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

- 269-22. Gilbert Desrosiers:
That the meeting be adjourned at 2:36 PM **Carried**

Minutes approved by resolution of Council on the 7th day of December, 2022.

Reeve

Administrator