

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the municipal office at 213A Forest View in Bjorkdale on Wednesday November 13th, 2019.

Present:

Reeve: Glen Clarke
Councilor Division 1: Brett Norum
Councilor Division 2: Dylan Hamel
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: John Andris
Councilor Division 6: Kenneth Will Absent

Administrator: Cherie Hudon

The meeting was called to order by Reeve Glen Clarke at 9:00 AM

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| <u>Minutes</u> | 251-19. Steven Stewart:
That the minutes of the Regular Meeting of council held October 9 th , 2019 are approved. Carried |
| <u>Post Haul
Morsky
Construction Ltd.</u> | 252-19. Brett Norum:
That upon completion, the RM of Bjorkdale is satisfied and has no concerns with the roads or the Chelan stockpile site used by Morsky Construction Ltd during their haul on July 24 th – July 31 st , 2019 as well as August 25 th – September 4 th , 2019. Carried |
| <u>RM Website</u> | 253-19. Jim Spedding:
That the RM of Bjorkdale continue to receive support and service for the RM Website through Smart Ideas Creative Communications in Regina. Carried |
| <u>Abatement
Harpham / Beatty</u> | 254-19. Glen Clarke:
That an abatement in the amount of \$1,430.25 be processed for Michael Harpham on Roll # 1491, 38 D MCCREA W2 for the purpose of a clerical error. Improvements on this property should have been transferred over to Garth and Lucette Beatty on Roll # 3453, Lot 57 Block 1, Plan # 102070022 that was created for the land when the McCrea Subdivision took place. Carried |
| <u>Rescind Motion
No. 034-19.
Economic
Development Grant</u> | 255-19. Brett Norum:
That motion No. 034-19. of the February 13 th , 2019 Regular Meeting Minutes of council regarding the proposed payout of the Economic Development Grant with the Cornerstone Credit Union be rescinded. Carried |

Economic Development Grant 256-19. Brett Norum:
That the RM of Bjorkdale No.426 agrees to the following payout of the Economic Development Grant in conjunction with the Cornerstone Credit Union of Tisdale:

Porcupine Plain Doctor Recruitment:	\$3,000.00
Crooked River Cemetery:	\$2,500.00
Mistatim Cemetery:	\$2,500.00
Bjorkdale Cemetery:	\$2,500.00
Chelan Cemetery:	\$2,500.00
Village of Bjorkdale Fire Department	\$2,000.00

Carried

Delegate Conference Call RM of Sasman No. 336 Reeve Dwayne Nakrayko along with other council members called in at 10:00 AM to discuss the Road Maintenance Agreement and Road Damages incurred during their gravel haul.

Departed Delegate RM of Sasman No. 336 ended conference call at 10:39 AM.

Road Damages RM of Sasman 257-19. Dylan Hamel:
That the charges for dust control on invoice No. 2019-00128 issued to the RM of Sasman No. 336 be waived. **Carried**

Financial Stmt. 258-19. John Andris:
That the Statement of Financial Activities for the month of October 2019 be accepted as presented by the Administrator. **Carried**

Ratify Accounts 259-19. Steven Stewart:
That we ratify payment of Other Payments #4736 to #4782, totaling \$53,923.49 as per attached listing presented by the Administrator. **Carried**

Accts. for Approval 260-19. John Andris:
That the accounts submitted for payment by Cheques #11241 to #11303 totaling \$263,453.08 as per attached listings presented by the Administrator be approved for payment. **Carried**

Committee Reports Reeve Glen Clarke attended a RCMP Community meeting in Rose Valley on November 12th, 2019.

Employee Gift Cards 261-19. Dylan Hamel:
That Co-op gift cards be purchased in the amount of \$100.00 for our full time employees and \$50.00 for our seasonal employees.
Carried

Christmas Office Hours 262-19. Brett Norum:
That the following be the office hours for the Christmas Holidays:

Tuesday December 24 th , 2019	CLOSED
Wednesday December 25 th , 2019	CIVIC HOLIDAY
Thursday December 26 th , 2019	CLOSED
Friday December 27 th , 2019	CLOSED
Monday December 30 th , 2019	OPEN
Tuesday December 31 st , 2019	CLOSED AT 1:00 PM
Wednesday January 1 st , 2020	CIVIC HOLIDAY

Carried

Calendar Ad. Little Valley Playschool 263-19. Brett Norum:
That the RM of Bjorkdale No. 426 purchase an advertising spot on the Little Valley Playschool community calendar in the amount of \$40.00.
Carried

Exemption From Regulations – Snow Removal 264-19. John Andris:
That the Snow Removal Exemption from Regulations Agreement be signed by the following individuals who are contracted to perform snow removal within the RM of Bjorkdale:

Johnathan Hudak
Reginald Wood
Wesley Popescul
Carried

Power Mobile Equipment 265-19. Dylan Hamel:
That the Power Mobile Equipment course be provided to Dennis Clark and Robert Graham through Evolution Training & Consulting Ltd.
Carried

Grader Training 266-19. Dylan Hamel:
That the Grader Training Certification course be provided to Dennis Clark through Evolution Training & Consulting Ltd.
Carried

PDAP 2017 Designation 267-19. John Andris:
That the RM of Bjorkdale No. 426 will not require the assistance of the Provincial Disaster Assistance Program for the 2017 PDAP claim that was previously submitted.
Carried

RM Maps Personal Names & Assessed Values 268-19. Jim Spedding:
That the Council grant permission to the Administrator to publish both the names and the assessed values of the land owners on our RM Maps.
Carried

- Penny Policy 269-19. Steven Stewart:
That policy number A-05 Penny Policy be approved for the purpose of establishing the method to be used in rounding up cash payments. **Carried**
- Signing Authority
Janke – Accountant 270-19. Brett Norum:
That in accordance with the requirements of Section 115 (5) of *The Municipalities Act*, the Reeve Glen Clarke or Deputy Reeve John Andris or Acting Deputy Reeve Brett Norum, together with the Administrator Cherie Hudon or Assistant Administrator Geraldine Fountain, be empowered to sign and execute all documents, cheques and transactions on behalf of the municipality as may be required of them by the council and by virtue of their office. **Carried**
- Janke - Accountant
Engagement Letter 271-19. John Andris:
That the 2019 engagement letter be signed with Janke LLP Professional Accountants for the 2019 interim and final audit. **Carried**
- APAS Membership 272-19. Jim Spedding:
That the RM of Bjorkdale continue to be APAS members in 2020 and pay the membership fees of \$15,146.50 **Carried**
- BMO Annual
Borrowing 273-19. Brett Nourm:
That we agree to the terms and sign the Borrowing Resolution and Engagement Letter received from the BMO Bank of Montreal to authorize the borrowing of certain moneys. **Carried**
- Crooked River
Office Building 274-19. Steven Stewart:
That a survey be completed by Meridian Surveys for the purpose of subdividing the Municipal Reserve within Crooked River on PR1 AO1259 CR W2 being the old Municipal Office location. **Carried**
- Crooked River
Office Building 275-19. Jim Spedding:
That upon survey completion, by Meridian Surveys for parcel PR1 AO1259 CR W2 being the old Municipal Office location, a transfer of title be processed to transfer the title from Her Majesty the Queen to the RM of Bjorkdale No. 426. **Carried**
- 2020 Council
Meeting Dates 276-19. Jim Spedding:
That we hold regular monthly council meetings in the Municipal Office at Bjorkdale, Saskatchewan on the following dates:

Wednesday, January 8th, 2020 commencing at 9:00 AM
Wednesday, February 12th, 2020 commencing at 9:00 AM
Wednesday, March 18th, 2020 commencing at 9:00 AM
Wednesday, April 8th, 2020 commencing at 9:00 AM
Wednesday, May 13th, 2020 commencing at 8:00 AM
Wednesday, June 10th, 2020 commencing at 9:00 AM
Wednesday, July 8th, 2020 commencing at 9:00 AM
Wednesday, August 12th, 2020 commencing at 9:00 AM

Wednesday, September 9th, 2020 commencing at 8:00 AM
Wednesday, October 14th, 2020 commencing at 8:00 AM
Wednesday, November 11th, 2020 commencing at 9:00 AM
Wednesday, December 9th, 2020 commencing at 9:00 AM

Carried

Delegate Dennis Clark, Gravel Truck Operator for the RM of Bjorkdale No. 426, arrived at 1:00 PM for the purpose of an employee check in.

Departed Dennis Clark departed the meeting at 1:28 PM.

Delegate Trevett Bourgonje, Grader Operator for the RM of Bjorkdale No. 426, arrived at 1:30 PM for the purpose of an employee check in.

Departed Trevett Bourgonje departed the meeting at 1:56 PM.

Delegate Lee Etsell, Grader / Gravel Truck Operator for the RM of Bjorkdale No. 426, arrived at 2:03 PM for the purpose of an employee check in.

Departed Lee Etsell departed the meeting at 2:18 PM.

Delegate Dean Murray, Lead Hand / Grader Operator for the RM of Bjorkdale No. 426 arrived at 2:30 PM for the purpose of an employee check in.

Departed Dean Murray departed the meeting at 3:07 PM.

Council Committees 277-19. Steven Stewart:
That effective November 13th, 2019 council makes the following appointments to RM committees:

Board of Revision	Gord Krismer & Associates
RM Employees	Any Two Members of Council
Road Maintenance	Councilor of Division, Reeve & 1 Other Councilor
Capital Purchases	All Council Members
Collection & Finance	All Council Members
Gravel	Glen Clarke, Dylan Hamel, Ken Will & James Spedding
Fire Rangers Appointment	Councilor of Each Division
Local EMO	All Council Members
Zoning Appeals Board	Gord Krismer & Associates
Road Ban / Weight	John Andris, James Spedding & Steven Stewart

Tisdale Trust Advisory	Ken Will
Porcupine Plain Trust Advisory	Brett Norum
District ADD Board Agriculture Development & Diversification	Glen Clarke
Mistatim Local Library Board	John Andris
Bjorkdale Local Library Board	Dylan Hamel
Porcupine Plain Library Board	Lavonne Back
Wapiti Regional Library Board	Sherry Fredsberg
Bjorkdale Recreation Board	Glen Clarke & James Spedding
Mistatim Recreation Board	John Andris & Steven Stewart
Chelan Recreation Board	Reg Back, Candice Mathieu & Brett Norum
Crooked River Recreation Board	Sherri Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Kapeller
Porcupine Opportunities Program	Brett Norum
Hillcrest Cemetery Board	Brett Norum
Tisdale & District Mutual Aid Area	Steven Stewart
Porcupine & District Waste Disposal	Brett Norum
Porcupine & District Fire Depart	Glen Clarke & Brett Norum
APAS (Ag Prod. Ass. Of SK)	Glen Clarke

Carried

Subdivision
Krzak, Wayne

- 278-19. Dylan Hamel:
That we accept the proposed subdivision received from Community Planning for registered owner Wayne Krzak with the acceptance of providing an approach for access. Parcel Number: 166176377, Title Number: 151458127, Land Location: NE 02-41-12 W2 Ext 50. Parcel B of the Plan of Proposed Subdivision. **Carried**

Road Maint.
Agreement

- 279-19. Jim Spedding:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **Weyerhaeuser** for hauling logs using municipal roads located from highway #3 south on the Peesane Grid to NE 36-44-12 W2 then West to NW 34-44-12 W2 along the north side of the Crooked River Community Pasture. Allowable weights are 83,000 kgs for the haul period indicated within the agreement upon above indicated municipal roads.

Carried

Correspondence 280-19. Steven Stewart:
That the correspondence as presented, having been read now be
filed. **Carried**

Adjourned 281-19. John Andris:
That the meeting be adjourned at 4:12 PM **Carried**

Minutes approved by resolution of Council on the 17th day of
December, 2019.

Reeve

Administrator