

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the municipal office at Bjorkdale on Wednesday November 7th, 2018.

Present:

Reeve: Glen Clarke
Councilor Division 1: Brett Norum
Councilor Division 2: Dylan Hamel
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: John Andris
Councilor Division 6: Kenneth Will

Acting Administrator: Cherie Hudon

The meeting was called to order by Reeve Glen Clarke at 9:00 a.m.

Declaration
of Results

276-18. Andris:
That Returning Officer Cherie Hudon presented the Declaration of Results from the October 24th Municipal Election for Division 6 Councillor. **Carried**

Oath of Office

The Oath of Office, having been taken by: Ken Will, Councillor Division 6 and Dylan Hamel, Councillor Division 2 was completed and filed with Acting Administrator Cherie Hudon.

Departure

Councillor Steven Stewart left the meeting at 9:07 am regarding personal matters.

Minutes

277-18. Norum:
That the minutes of the Regular Meeting of council held October 10th, 2018 are approved. **Carried**

Power Mobile
Equipment

278-18. Norum:
That a quote be requested for three of our outside employees to take the Power Mobile Equipment course through Evolution Training & Consulting Ltd. **Carried**

Seasonal Employee
Layoffs

279-18. Spedding:
That the following employees be laid off and provided with a record of employment:

Joe Kehrig
Greyden Duhaime

Carried

- Dust Control Haul Route 280-18. Spedding:
That the Peesane grid be added to our designated haul route within our dust control policy. **Defeated**
- Dust Control Policy TS-04 281-18. Norum:
That Dust Control Policy TS-04 adopted September 9th, 2011 be amended by updating the wording within as well as adding Schedule “A” Designated Haul Roads for Dust Control. **Carried**
- Woulfe Cabin Tax Arrears 282-18. Norum:
That we seek legal advice through SARM Legal Counsel first and if need be set up a consultation with local lawyer Gordon Klimm. **Carried**
- Woulfe Sub Meridian Surveys 283-18. Hamel:
That invoice number M28241 received from Meridian Surveys Ltd. for the purpose of preliminary and final plan of survey preparations be invoiced out to Marean Lake Valley Resort & Golf Club. **Carried**
- Amend Motion No. 222-18. 284-18. Andris:
That motion number 222-18. from August 8th, 2018 minutes be amended to indicate that the development permit application for the construction of a new cabin and not a septic tank located at 157 Spruce Drive, Lot 9 Block 1, Plan No. 83PA21874 B.F. W2 within the RM of Bjorkdale and the Hamlet of Barrier Ford as submitted by Ronald Kuny, be approved. **Carried**
- Abatement Szeliga, Madeliene Bintner, Shamus 285-18. Will:
That an abatement in the amount of \$1,403.78 be processed for Shamus Bintner and Madeliene Szeliga on Roll Number 1396, NW 08-44-12 W2 for the purpose of an improperly assessed improvement. **Carried**
- Scott, Taylor 2018 Interest 286-18. Andris:
That the 2018 interest be waived on Roll Number: 856 Legal Description: 12-B MCCREA W2 as well as Roll Number: 3480 Legal Description: 6 2 102070022 owned by Taylor Scott. **Carried**
- 1st Reading of Bylaw No.09 – 2018 287-18. Norum:
That Bylaw No. 09–2018, being a bylaw to regulate the speed of motor vehicles over 12,000 kg, be read for the first time. **Carried**
- 2nd Reading of Bylaw No. 09-2018 288-18. Andris:
That Bylaw No. 09-2018, being a bylaw to regulate the speed of motor vehicles over 12,000 kg, be read for the second time. **Carried**

- Unanimous Consent 289-18. Norum:
That Bylaw No. 09-2018 be given three consecutive readings at this meeting. **Carried Unanimously**
- 3rd Reading of Bylaw No. 09-2018 290-18. Hamel:
That Bylaw No. 09-2018, being a bylaw to regulate the speed of motor vehicles over 12,000 kg, be read for the third time and adopted. **Carried**
- 1st Reading of Bylaw No. 10 – 2018 291-18. Norum:
That Bylaw No. 10–2018, being a bylaw to provide for the abatement of nuisances, be read for the first time. **Carried**
- 2nd Reading of Bylaw No. 10-2018 292-18. Spedding:
That Bylaw No. 10-2018, being a bylaw to provide for the abatement of nuisances, be read for the second time. **Carried**
- Unanimous Consent 293-18. Andris:
That Bylaw No. 10-2018 be given three consecutive readings at this meeting. **Carried Unanimously**
- 3rd Reading of Bylaw No. 10-2018 294-18. Hamel:
That Bylaw No. 10-2018, being a bylaw to provide for the abatement of nuisances, be read for the third time and adopted. **Carried**
- 1st Reading of Bylaw No. 11 – 2018 295-18. Norum:
That Bylaw No. 11–2018, being a bylaw to establish mill rate factors, be read for the first time. **Carried**
- 2nd Reading of Bylaw No. 11-2018 296-18. Spedding:
That Bylaw No. 11-2018, being a bylaw to establish mill rate factors, be read for the second time. **Carried**
- Unanimous Consent 297-18. Norum:
That Bylaw No. 11-2018 be given three consecutive readings at this meeting. **Carried Unanimously**
- 3rd Reading of Bylaw No. 11-2018 298-18. Norum:
That Bylaw No. 11-2018, being a bylaw to establish mill rate factors, be read for the third time and adopted. **Carried**

- 1st Reading of Bylaw No. 12 – 2018 299-18. Hamel:
That Bylaw No. 12–2018, being a bylaw to establish property tax incentives and penalties, be read for the first time. **Carried**
- 2nd Reading of Bylaw No. 12-2018 300-18. Spedding:
That Bylaw No. 12-2018, being a bylaw to establish property tax incentives and penalties, be read for the second time. **Carried**
- Unanimous Consent 301-18. Norum:
That Bylaw No. 12-2018 be given three consecutive readings at this meeting. **Carried Unanimously**
- 3rd Reading of Bylaw No. 12-2018 302-18. Norum:
That Bylaw No. 12-2018, being a bylaw to establish property tax incentives and penalties, be read for the third time and adopted. **Carried**
- Financial Stmt. 303-18. Norum:
That the Statement of Financial Activities for the month of October 2018 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 304-18. Norum:
That we ratify payment of Cheques #10627 to #10638 and Other Payments #4106 to #4253, totaling \$253,141.31 as per attached listing presented by the Administrator. **Carried**
- Accts. for Approval 305-18. Norum:
That the accounts submitted for payment by Cheques #10639 to #10678 totaling \$57,455.76 as per attached listings presented by the Administrator be approved for payment. **Carried**
- Committee Reports Reeve Glen Clarke attended an APAS meeting in Wadena.
- Appointments & Committees 306-18. Norum:
That effective November 7th, 2018 council makes the following appointments to RM committees:
- a) Board of Revision – Gord Krismer & Associates
 - b) Employee Committee – All Members of Council
 - c) Road Maintenance Committee - Councillor for that Division, Reeve and one other Councillor
 - d) Capital Purchase Committee - All Members of Council
 - e) Collection & Finance Committee - All Members of Council
 - f) Gravel Committee – Glen Clarke, Dylan Hamel, Ken Will, James Spedding
 - g) Fire Rangers Appointment - Councillor of each Division
 - h) Local E.M.O. Committee - All Members of Council
 - i) Zoning Appeals Board - Gord Krismer & Assoc.
 - j) Road Ban/Weight Committee - John Andris, James Spedding, Steven Stewart
 - k) Tisdale Trust Advisory Committee – Ken Will

- l) Porcupine Plain Trust Advisory Committee – Brett Norum
- m) District ADD Board Appointment – Glen Clarke
- n) Mistatim Local Library Board Appointments – John Andris
- o) Bjorkdale Local Library Board Appointments – Dylan Hamel
- p) Wapiti Regional Library Board Appointments – Dylan Hamel, John Andris & Janice Willerton
- q) Bjorkdale Recreation Board Appointments – Glen Clarke & James Spedding
- r) Mistatim Recreation Board Appointments – John Andris & Steven Stewart
- s) Chelan Recreation Board Appointments - Reg Back, Candice Mathieu & Brett Norum
- t) Crooked River Recreation Board Appointments - Sherri Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Kapeller
- u) Porcupine Opportunities Program Appointment – Brett Norum
- v) Hillcrest Cemetery Board Appointment – Brett Norum
- w) Tisdale and District Mutual Aid Area Appointment - Steven Stewart
- x) Porcupine and District Waste Disposal Committee Appointment – Brett Norum
- y) Porcupine Plain & District Fire Department Board Appointment – Glen Clarke & Brett Norum
- z) Porcupine Plain Local Library Board Appointment – Lavonne Back
- aa) APAS – Glen Clarke **Carried**

Deputy Reeve 307-18. Norum:
That effective November 7th, 2018 John Andris be appointed Deputy Reeve. **Carried**

Acting Deputy Reeve 308-18. Spedding:
That effective November 7th, 2018 Brett Norum be appointed Acting Deputy Reeve. **Carried**

Signing Authority 309-18. Hamel:
That in accordance with the requirements of Section 115 (5) of *The Municipalities Act*, the Reeve Glen Clarke or Deputy Reeve John Andris or Acting Deputy Reeve Brett Norum, together with the Administrator Cherie Hudon be empowered to sign and execute all documents, cheques and transactions on behalf of the municipality as may be required of them by the council and by virtue of their office. **Carried**

2019 Council Meeting Dates 310-18. Andris:
That we hold regular monthly council meetings in the municipal office at Bjorkdale, Saskatchewan on the following dates:

 Wednesday, January 9th, 2019 commencing at 9:00 a.m.
 Wednesday, February 13th, 2019 commencing at 9:00 a.m.
 Wednesday, March 20th, 2019 commencing at 9:00 a.m.
 Wednesday, April 10th, 2019 commencing at 9:00 a.m.
 Wednesday, May 8th, 2019 commencing at 8:00 a.m.
 Wednesday, June 12th, 2019 commencing at 9:00 a.m.

Wednesday, July 10th, 2019 commencing at 9:00 a.m.
Wednesday, August 14th, 2019 commencing at 9:00 a.m.
Wednesday, September 11th, 2019 commencing at 8:00 a.m.
Wednesday, October 9th, 2019 commencing at 8:00 a.m.
Wednesday, November 13th, 2019 commencing at 9:00 a.m.
Wednesday, December 11th, 2019 commencing at 9:00 a.m.

Carried

- BMO Annual Borrowing 311-18. Norum:
That we agree to the terms and sign the attached borrowing resolution received from the BMO Bank of Montreal to authorize the borrowing of certain moneys. **Carried**
- Tax Arrears 312-18. Norum:
That in preparing the list of lands with tax arrears we authorize the Administrator to delete from the list all properties with tax arrears equal to or less than one-half of the previous years' levy. **Carried**
- List of Lands In Arrears 313-18. Hamel:
That we accept the list of lands with tax arrears, as attached to and forming part of these minutes, and further that the Administrator be instructed to proceed with tax enforcement procedures pursuant to *The Tax Enforcement Act*, and that the 'Tax Enforcement List' be advertised by publication in *The Recorder*, being a newspaper published in Tisdale, Saskatchewan. **Carried**
- Janke Jellicoe Engagement 314-18. Spedding:
That the 2018 engagement letter be signed with Janke Jellicoe LLP for the 2018 interim and final audit. **Carried**
- Taylor, Lana Probationary Period 315-18. Spedding:
That the six month probationary period for Lana Taylor commencing April 18th, 2018 to October 18th, 2018 has now expired. **Carried**
- Bell, Keith Probationary Period 316-18. Andris:
That the six month probationary period for Keith Bell commencing April 17th, 2018 to October 17th, 2018 has now expired. **Carried**
- Gravel Trucks 317-18. Clarke:
That the gravel trucks be brought back into Bjorkdale every night and not parked within any employees' yard site. **Carried**
- Rural Board of Examiners – Class "C" Certification 318-18. Norum:
That Administrator Cherie Hudon apply to the Rural Board of Examiners for her Rural Class "C" Certification in the amount of \$250.00. **Carried**

- Assistant Administrator 319-18. Norum:
That an advertisement for an Assistant Administrator be posted and published immediately. **Carried**
- Purchase - Grader Tires 320-18. Andris:
That new grader tires be purchased for the Mistatim grader being the 160M. **Carried**
- Tender - Bridges To Culverts 321-18. Andris:
That the following bridges be tendered out to be replaced with culverts:

NW 30-45-11 W2 Division #6
NW 16-44-12 W2 Division #6
SE 15-45-10 W2 Division #5
NE 09-45-10 W2 Division #5
SE 15-42-10 W2 Division #1 **Carried**
- Snow Plowing Policy – TS – 03 322-18. Spedding:
That the snow plowing policy be changed to indicate a fee per swipe. **Defeated**
- Pecuniary Interest Councillor Ken Will left the meeting deeming pecuniary interest.
- Lease Agreement NE 06-45-12 W2 323-18. Andris:
That we sign and proceed with the attached lease agreement between Kenneth Will and Chadwick Will and the RM of Bjorkdale No. 426 for the purpose of the rental of land at NE 06-45-12 W2. **Carried**
- Returned Councillor Ken Will returned to the meeting
- Untying of Parcels Luthje, Lilian 324-18. Spedding:
That the request for the untying of 5 parcels located on NW 28-45-09 W2 be granted to the titled owner Lilian Luthje. **Carried**
- Calendar Ad. Little Valley Playschool 325-18. Spedding:
That the RM of Bjorkdale No. 426 purchase an advertising spot on Little Valley Playschool community calendar in the amount of \$40.00. **Carried**
- Correspondence 326-18. Norum:
That the correspondence as presented, having been read now be filed. **Carried**

Council Meetings
3 – Consecutive

327-18. Clarke:
That Councillor Kenneth Will be granted the grace of missing more than 3 consecutive regular council meetings in a row. **Carried**

Adjourned

328-18. : Andris
That the meeting be adjourned at 4:20 p.m. **Carried**

Minutes approved by resolution of Council on the 12th day of December, 2018.

Reeve

Administrator