

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Thursday December 14, 2023.

Present: Reeve: Glen Clarke

Councilor Division 1: Brett Norum
Councilor Division 2: Gilbert Desrosiers
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: John Andris
Councilor Division 6: Jon Hudak

Administrator: Cherie Hudon

The meeting was called to order by Reeve Glen Clarke at 8:55 AM

Minutes 291-23. John Andris:
That the minutes of the Regular Meeting of council held November 9, 2023 be approved. **Carried**

Log Grapple
Kneller, Maynard 292-23. James Spedding:
That the proceeds received from Bruce Schapansky Auctioneers for the log grapple in the amount of 1,597.50 be issued to Maynard Kneller, as Maynard Kneller was the rightful owner of such log grapple. **Carried**

Purchase
Oil Pump &
Meter 293-23. Bert Desrosiers:
That the RM of Bjorkdale purchase a new oil pump with a stand from Tisdale Farm Part in the approximate amount of \$1,100.00 as well as meter for the existing pump we currently have. **Carried**

Purchase
ConX Wireless 294-23. John Andris:
That the RM of Bjorkdale purchase the following ConX Wireless Road Maintenance Fleet Management Systems in the amount of \$11,954.70:

Grader Package
Mower System
X-it Hazard & Asset GIS Data Collection System **Carried**

Delegate Delegate Karla Hayworth, with Water Security Agency, arrived at 9:48 AM to discuss Agricultural Drainage within the Rural Municipality.

Delegate Departure Delegate Karla Hayworth departed at 10:11 AM

Financial Stmt. 295-23. Steven Stewart:
That the Statement of Financial Activities for the month of November 2023 be accepted as presented by the Administrator. **Carried**

Ratify Accounts 296-23. Bert Desrosiers:
That we ratify payment of Other Payments 0461 to 0467, totaling \$8,750.00, 0468 to 0475 totaling \$23,772.31 and 6652 to 6667A and 6668 to 6676 totaling \$63,754.49 as per attached listings presented by the Administrator. **Carried**

Accts. for Approval 297-23. Jon Hudak:
That the accounts submitted for payment by Cheques 13749 to 13796 totaling \$90,930.68 as per attached listing presented by the Administrator, be approved for payment. **Carried**

Delegate Delegates Josh Frisky, Steven and Louis, with Ag World Tisdale, arrived at 10:58 AM to discuss the purchase of a tractor for the Rural Municipality.

Delegate Departure Delegates Josh Frisky, Steven and Louis departed at 11:26 AM

Office Assistant Position 298-23. Jon Hudak:
That Leta Rohne be hired retroactive to November 11, 2023 to perform the duties of the office assistant position for the RM of Bjorkdale at a wage of \$22.00 per hour. **Carried**

Seasonal Employee Return for Mowing 299-23. Bert Desrosiers:
That Trevor Cramer returns to work for a short term period to perform some mowing in areas that are now frozen and accessible which are not accessible in the summer due to dampness. **Carried**

Seasonal Employee Retroactive Pay 300-23. Glen Clarke:
That Trevor Cramer be granted retroactive pay of \$1.00 per hour for each hour he worked in 2023 and that this be paid in May of 2024. **Carried**

Crooked River Cemetery – Tree 301-23. Jon Hudak:
That the removal of trees within the cemetery, which are planted at individual grave sites and not along the perimeter, only be removed at the discretion of the family members. **Carried**

Board of Revision - Western Municipal 302-23. Glen Clarke:
That the RM of Bjorkdale No. 426 appoints Western Municipal Consulting Ltd. To manage the **Board of Revision** process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, and further that the RM of Bjorkdale No. 426 appoints Kara Lindal with Western Municipal Consulting Ltd. as **Secretary to the Board of Revision** for the term and fee schedule as indicated above. **Carried**

Development Appeals Board - Western Municipal 303-23. John Andris:
That the RM of Bjorkdale No. 426 appoints Western Municipal Consulting Ltd. To manage the **Development Appeals Board** process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, and further that the RM of Bjorkdale No. 426 appoints Claudette McGuire with Western Municipal Consulting Ltd. as **Secretary to the Development Appeals Board** for the term and fee schedule as indicated above. **Carried**

Fidelity Bond Insurance 304-23. Jon Hudak:
That the 2024 Fidelity Bond Insurance coverage and rates have been reviewed as presented by the Administrator. No changes required for 2024 Fidelity Bond Insurance. **Carried**

Revenue Sharing Grant 305-23. Brett Norum:
The Council of the RM of Bjorkdale No. 426 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of 2022 Audited Financial Statement to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Completion of the Waterworks Financial Overview for the Hamlet of Chelan.
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members on council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the administrator to respond to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant. **Carried**

Operator Wages Full Time Employees 306-23. Bert Desrosiers:
That effective January 1, 2024 the Full Time Outside Operational Employees wage rates are as follows:

Dean Murray:	Grader Operator	\$34.00 per hour
Trevett Bourgonje:	Grader Operator	\$31.50 per hour
Orin Bratton:	Grader / Gravel Truck	\$30.00 per hour
Blake Mielnik	Gravel Truck	\$30.00 per hour

Carried

- Operator Wages
Seasonal Employees 307-23. James Spedding:
That effective January 1, 2024 the Seasonal Outside Operational Employees wage rates are as follows:
- | | | | |
|----------------|-------------------|------------------|----------------|
| Trevor Cramer: | Seasonal Operator | \$27.00 per hour | |
| | | | Carried |
-
- Administrator Wages 308-23. Brett Norum:
That the Administrator wage rate for 2024 increase to a rate of \$43.00 per hour with a \$65.00 cell phone allowance per month.
- Carried**
-
- Assistant Admin. Wages 309-23. James Spedding:
That the Assistant Administrator wage rate for 2024 increase to a rate of \$37.00 per hour with a \$65.00 cell phone allowance per month.
- Carried**
-
- CR Water Plant Operator Wages 310-23. John Andris:
That the Crooked River Water Treatment Plant Operator wage rate remain the same at \$600.00 per month / \$7,200.00 per year.
- Carried**
-
- CR Waste Collection Wages 311-23. Jon Hudak:
That the Crooked River Waste Collection wage rate remain the same at \$300.00 per month / \$3,600.00 per year.
- Carried**
-
- CH Water Plant Operator Wages 312-23. Brett Norum:
That the Chelan Water Treatment Plant Operator wage rate remain the same at \$400.00 per month / \$4,800.00 per year.
- Carried**
-
- CH Maint. & Waste Collection Wages 313-23. Brett Norum:
That the Chelan Maintenance and Waste Collection wage rate remain the same at \$450.00 per month / \$5,400.00 per year.
- Carried**
-
- Bjorkdale Office Caretaker Wages 314-23. Steven Stewart:
That the Bjorkdale Office Caretaker wage rate increase to \$500.00 per month / \$6,000.00 per year.
- Carried**
-
- Peesane Waste Disposal Site Wages 315-23. Jon Hudak:
That the Peesane Waste Disposal Site Supervisor wages and gas rates remain as follows:
- | | | |
|--------------------|------------------|----------------|
| Caretaking: | \$15.00 per hour | |
| Garbage Pickup: | \$12.20 per hour | |
| Gas Reimbursement: | \$25.00 per day | Carried |
-
- Cemetery Registrar Remuneration 316-23. Bert Desrosiers:
That Cemetery Registrar Remuneration for Peesane, Crooked River, Bjorkdale and Mistatim increase as follows:
- Map Maintenance: \$200.00 per year

Burials: \$50.00 per burial **Carried**

Barrier Ford Well Maintenance 317-23. Steven Stewart:
That an annual payment in the amount of \$250.00 be paid to Todd Hamel for the purpose of maintenance to the Barrier Ford Well. **Carried**

Correspondence No correspondence presented.

Adjourned 318-23. James Spedding:
That the meeting be adjourned at 4:42 PM **Carried**

Minutes approved by resolution of Council on the 12th day of January 2024.

Reeve

Administrator