

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Friday January 12, 2024.

Present:

Acting Reeve: John Andris
Councilor Division 1: Brett Norum
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: Acting Reeve
Councilor Division 6: Jon Hudak

Administrator: Cherie Hudon

Absent:

Councilor Division 2: Gilbert Desrosiers

The meeting was called to order by Acting Reeve John Andris at 8:58 AM

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| <u>Purchase</u>
<u>MIG Welder</u> | 001-24. Steven Stewart:
That the Rural Municipality of Bjorkdale purchase a MIG Welder from Brett Norum in the amount of \$1,200.00. Carried |
| <u>Minutes</u>
<u>Regular Meeting</u> | 002-24. James Spedding:
That the minutes of the Regular Meeting of council held December 14, 2023 be approved. Carried |
| <u>Purchase</u>
<u>Ice Blades</u> | 003-24. Brett Norum:
That the Rural Municipality of Bjorkdale purchase Ice Blades from Bert Desrosiers in the amount of \$1,200.00. Carried |
| <u>Purchase</u>
<u>Ice Blade Teeth</u> | 004-24. Brett Norum:
That the Rural Municipality of Bjorkdale purchase Sandvik Teeth for the ice blades from DionCo Sales and Service in the amount of \$8.84 each. Carried |
| <u>Peesane Waste</u>
<u>Disposal Site</u> | 005-24. Jon Hudak:
That the Peesane Waste Disposal Site be closed and that waste disposal bins be placed within the Unorganized Hamlet of Crooked River. Carried |
| <u>Rescind Motion</u>
<u>280-23 – Council</u>
<u>Committee Listing</u> | 006-24. Jon Hudak:
That motion number 280-23. be rescinded.
The council committee listing required updating due to Reeve Glen Clark’s resignation. Carried |

Council
Committee Listing

007-24. Steven Stewart:
That effective January 12, 2024 council makes the following appointments to RM committees:

RM Employees	Any Two Members of Council
Road Maintenance	Councilor of Division, Reeve & One Other Councilor
Capital Purchases	All Council Members
Collection & Finance	All Council Members
Gravel Pits	Steven Stewart, Bert Desrosiers, Jon Hudak & James Spedding
Fire Rangers Appointment	Councilor of Each Division
Local EMO	Jim Wright
Road Ban / Weight	All of Council
Tisdale Trust Advisory	Jon Hudak
Porcupine Plain Trust Advisory	Brett Norum
District ADD Board (Agriculture Development & Diversification)	John Andris
Mistatim Local Library Board	John Andris
Bjorkdale Local Library Board	Gilbert Desrosiers
Porcupine Plain Library Board	Lavonne Back
Wapiti Regional Library Board	Sherry Fredsberg
Bjorkdale Recreation Board	James Spedding
Mistatim Recreation Board	John Andris & Steven Stewart
Chelan Recreation Board	Reg Back & Brett Norum
Crooked River Recreation Board	Sherri Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Kapeller
Hillcrest Cemetery Board	Brett Norum
Tisdale & District Mutual Aid Area	Steven Stewart
Porcupine & District Waste Disposal	Brett Norum
Porcupine & District Fire Depart	Brett Norum
APAS (Ag Prod. Ass. Of SK)	Brett Norum

Carried

- Sewer System Agreement Village of Bjork. 008-24. James Spedding:
That the RM of Bjorkdale sign and agree to the terms of the attached Service Agreement as presented between The Village of Bjorkdale and The RM of Bjorkdale No. 426 for the purpose of pumping grey water from the RM shop into the Village sewer system. **Carried**
- Financial Stmt. 009-24. Brett Norum:
That the Statement of Financial Activities for the month of December 2023 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 010-24. Steven Stewart:
That we ratify payment of Other Payments 0476 to 0482, totaling \$8,750.00, 0483 to 0489 totaling \$19,245.28 and 6677 to 6710 totaling \$103,502.41 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 011-24. Brett Norum:
That the accounts submitted for payment by Cheques 13797 to 13857 totaling \$152,650.75 as per attached listing presented by the Administrator, be approved for payment. **Carried**
- Janke - Accountant Engagement Letter 012-24. Brett Norum:
That the 2023 engagement letter received from Janke LLP Professional Accountants be signed for the completion of the 2023 final audit. **Carried**
- Janke - Accountant Signing Authority 013-24. Brett Norum:
That the 2023 Signing Authority form received from Janke LLP Professional Accountants be signed by all members of council and staff who have signing authority. **Carried**
- Signing Authority 014-24. James Spedding:
That in accordance with the requirements of Section 115 (5) of *The Municipalities Act*, the Acting Reeve John Andris or Deputy Reeve Brett Norum or Councilor James Spedding, together with the Administrator Cherie Hudon or Assistant Administrator Geraldine Fountain, be empowered to sign and execute all documents, cheques and transactions on behalf of the municipality as may be required of them by the council and by virtue of their office. **Carried**
- Auditor – Council Questionnaire 015-24. John Hudak:
That the council questionnaire received from Janke Chartered Professional Accountants was read and discussed in detail. **Carried**

SK Lotteries
Community Grant

016-24. James Spedding:
That the RM Census population of 906 be allocated as follows for the purpose of the Saskatchewan Lotteries Trust Fund Community Grant:

Village of Bjorkdale =	236
Village of Mistatim =	108
Hamlet of Crooked River =	135
Organized Hamlet of Chelan =	135
Organized Hamlet of Barrier Ford =	146
<u>Marean Lake Subdivision =</u>	<u>146</u>

Total Census Population = 906 **Carried**

Lease Agreement
NE 06-45-12 W2

017-24. Steven Stewart:
That we sign and proceed with the attached lease agreement between Kenneth and Chadwick Will and the RM of Bjorkdale No. 426, for the purpose of the rental of land on NE 06-45-12 W2, commencing January 1, 2024 to December 31, 2024. **Carried**

Resignation
Glen Clarke

018-24. Brett Norum:
That the resignation letter received from Glen Clarke indicating his resignation from the position of Reeve for the Rural Municipality of Bjorkdale effective December 18, 2023 be accepted as presented. **Carried**

Acting Reeve
John Andris

019-24. Jon Hudak:
That John Andris be appointed as Acting Reeve until the appointment of new council following the October 2024 election. **Carried**

Resignation
Luc Morin

020-24. Steven Stewart
That the resignation letter received from Luc Morin indicating his resignation from the position of Bylaw Officer for the Rural Municipality of Bjorkdale effective January 31, 2024 be accepted as presented. **Carried**

Bylaw Officer
Annual Appoint.

021-24. James Spedding:
That the Council of the Rural Municipality of Bjorkdale No. 426 appoints, Chris Letendre of B&B Enforcement Services, as Bylaw Officer pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and therefore shall be considered a Pease Officer for the purposes of bylaw enforcement under *The Summary Offences Procedure Act, 1990*. Appointment term defined as January 1, 2024 to December 31, 2024. Standard task rate for general bylaw enforcement consultation is \$41.75 per hour, mileage is \$0.50 per kilometer. **Carried**

TAXervice
Acquire Title

022-24. Jon Hudak:
That TAXervice, on behalf of the RM of Bjorkdale No. 426, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 10 BLK / PAR 3-PLAN AO1259 EXT 0, 114867603
LOT 9 BLK / PAR 3-PLAN AO1259 EXT 0, 114867580 **Carried**

Overweight
Permit – Rate

023-24. Brett Norum:
That the rates indicated on Overweight Permits for the RM of Bjorkdale be updated as follows:

\$300.00 Companies Etc.
\$0.00 Agricultural Producers (Farmers) **Carried**

Dev. Permit
McCarty, Jeremy

024-24. Brett Norum:
That the amended development permit application with new plans for a covered deck / porch to be included with the addition onto the existing cabin, to be located at 2090 McCrea Road, Lot 47 Block 5, Plan No. 102070022 within the RM of Bjorkdale and Marean Lake (McCrea Subdivision) as submitted by Jeremy McCarty be approved. **Carried**

Road Maint.
Agreement

025-24. Steven Stewart:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **The Ministry of Highways** for hauling using municipal roads from the end of Highway #3 East ¼ mile to the Ministry of Highways stockpile site. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Road Maint.
Agreement

026-24. James Spedding:
That we approve a road maintenance agreement, with the municipality responsible for maintenance with **RM of Porcupine Plain No. 395** for hauling using municipal roads from Hamel's Pit SE 29-41-12-W2 north to Primary Grid No. 773 and East to Highway 23. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Road Maint.
Agreement

027-24. Steven Stewart:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Ponass Lake No. 367** for hauling using municipal roads from Hamel's New Pit on SW 15-41-12-W2 straight south to the RM of Kelvington. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Road Maint.
Agreement

028-24. Jon Hudak:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **Weyerhaeuser** for hauling using municipal roads to various destinations within and through our RM. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads, unless otherwise stated by the Rural Municipality. **Carried**

Correspondence

029-24. Jon Hudak:
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

030-24. Brett Norum:
That the meeting be adjourned at 1:38 PM **Carried**

Minutes approved by resolution of Council on the 8th day of February, 2024.

Acting Reeve

Administrator