

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Thursday November 9, 2023.

Present: Reeve: Glen Clarke

Councilor Division 1: Brett Norum
Councilor Division 2: Gilbert Desrosiers
Councilor Division 3: Steven Stewart
Councilor Division 5: John Andris
Councilor Division 6: Jon Hudak

Administrator: Cherie Hudon

Absent:

Councilor Division 4: James Spedding

The meeting was called to order by Reeve Glen Clarke at 8:32 AM

Minutes 252-23. John Andris:
That the minutes of the Regular Meeting of council held October 12, 2023 be approved. **Carried**

Delegate Delegate Barry Whitford, rate payer within the RM of Bjorkdale, arrived at 8:56 AM to discuss the snow removal fees within the Rural Municipality.

Delegate Departure Delegate Barry Whitford departed at 9:08 AM

Barrier Ford 253-23. Glen Clarke:
Janczyn Drive That council recommends that Janczyn Drive be built from Lot 13 through to Lot 18 Block 7 for the purpose of emergency services, fire and general access, at either the full expense of the property owners, the full expense of the Hamlet of Barrier Ford, or at the split expense of the property owners and the Hamlet of Barrier Ford. **Carried**

Road Allowance 254-23. Glen Clarke:
NW 25-45-11 W2 That the Rural Municipality of Bjorkdale has no interest in taking the position that the road on the north - south road allowance lying between SE 26-45-11 W2 and SW 25-45-11 W2 leading to the SW 25-45-11 W2 is a public road or in maintaining this road in the future. **Carried**

Delegate Delegate Hank Kinnee, rate payer within the RM of Bjorkdale, arrived at 10:09 AM to discuss the snow traps across from his driveway on SE 06-45-12 W2.

Delegate Departure Delegate Hank Kinnee departed at 10:18 AM

- Financial Stmt. 255-23. Steven Stewart:
That the Statement of Financial Activities for the month of October 2023 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 256-23. Bert Desrosiers:
That we ratify payment of Other Payments 0444 to 0452, totaling \$11,743.86, 0453 to 0460 totaling \$21,654.66 and 6624 to 6651 totaling \$180,368.66 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 257-23. John Andris:
That the accounts submitted for payment by Cheques 13704 to 13748 totaling \$329,872.13 as per attached listing presented by the Administrator, be approved for payment. **Carried**
- Public Disclosure Statement 258-23. John Andris:
That the council public disclosure statements, presented to council by the administrator, for annual declaration have been completed and signed. **Carried**
- Sask. Liquor & Gaming – Permit 259-23. Bert Desrosiers:
That the RM of Bjorkdale No. 426 has no intention of adopting a bylaw prohibiting the operation of a retail liquor store within the Rural Municipality. Council supports allowing a liquor retail store within our jurisdiction. **Carried**
- Seasonal Employee Layoffs 260-23. Jon Hudak:
That Seasonal Employee Trevor Cramer be laid off and be provided with a record of employment as of November 3, 2023.
- Gravel Permit W 01-42-12 W2 261-23. Bert Desrosiers:
That the RM of Bjorkdale submit an application for gravel permit to the Ministry of Highways for 6,000 yards of reject sand. **Carried**
- Delegates Delegates Kim and Vince, representatives from ConX Wireless, called into the conference line at 11:32 AM to provide council with information on their road maintenance fleet management system.
- Departed Kim and Vince of ConX Wireless departed the conference call at 12:04 AM.
- Gravel Allotment Increase Div. 5 262-23. Bert Desrosiers:
That Division 5 receive an increase to their annual gravel allotment in the amount of 600 yards. **Carried**

Gravel Allotment
Hamlet Decrease

263-23. Glen Clarke:
That the hamlet gravel allotments, in yards, be amended as follows:

	Previous	Updated
Division 1	200	100
Division 2	600	600
Division 3	None	None
Division 4	200	100
Division 5	200	100
Division 6	200	200

Carried

2024 Gravel
Allocation &
Stockpiling

264-23. Bert Desrosiers:
That the gravel allocations and the stockpiling amounts in the attached spreadsheet be approved for 2024, and further that the transferring of unused allocations no longer be carried over to the next year. Each year all gravel allocations start over with the original allotments.

Carried

Marean Lake
Snow Removal

265-23. John Andris:
That the Rural Municipality of Bjorkdale enter into an agreement with Marlin Holm and Marean Lake Valley Resort for the purpose of Snow Removal at Marean Lake commencing November 1, 2023 and ending March 31, 2024. Monthly payment details as follows:

Marean Lake Valley Resort	Woulfe Subdivision	\$3,500.00
Marlin Holm	McCrea Subdivision	\$3,500.00
Marlin Holm	Back 40 / Franko Sub.	\$2,000.00

Carried

APAS Membership

266-23. John Andris:
That the RM of Bjorkdale continue to be APAS members in 2024 and pay the membership fees of \$15,146.50.

Carried

Exemption From
Regulations – Snow
Removal

267-23. Steven Stewart:
That the Snow Removal Exemption from Regulations Agreement be signed by the following individuals who are contracted to perform snow removal within the RM of Bjorkdale:

Johnathan Hudak
Reginald Wood
Wesley Popescul
Marlin Holm
Marean Lake Valley Resort

Carried

Unpaid Utility
Fees to Tax Roll

268-23. Brett Norum:
That in accordance with section 369 of The Municipalities Act a registered letter be sent to each property owner with outstanding utility fees, and that they be notified that if unpaid within 30 days these fees will form part of their taxes.

Carried

Unpaid Custom
Work to Tax Roll

269-23. Bret Norum:
That in accordance with section 369 of The Municipalities Act a registered letter be sent to each property owner with outstanding custom work fees related to the Nuisance and Abatement Bylaw, and that they be notified that if unpaid within 30 days these fees will form part of their taxes. **Carried**

Unpaid Other
Accounts

270-23. Bert Desrosiers:
That the following other accounts be written off:

Barrier Ford Seasonal Fees	\$2,400.00
Marean Lake Docking Fees	\$400.00
General Accounts Receivable	\$140.00

Carried

Unpaid Bylaw
Fees to Tax Roll

271-23. Jon Hudak:
That in accordance with section 369 of The Municipalities Act a registered letter be sent to each property owner with outstanding fees related to unpaid expenses and costs incurred by the municipality in remedying a contravention of a bylaw, and further that they be notified that if unpaid within 30 days these fees will form part of their taxes. **Carried**

BMO Bank
Dual Authentication

272-23. Jon Hudak:
That dual authentication be set up for all payments processed through electronic funds transfers with Bank of Montreal between Administrator Cherie Hudon and Assistant Administrator Geraldine Fountain. **Carried**

Signing Authority

273-23. Bert Desrosiers:
That in accordance with the requirements of Section 115 (5) of *The Municipalities Act*, the Reeve Glen Clarke or Deputy Reeve John Andris or Acting Deputy Reeve Brett Norum, together with the Administrator Cherie Hudon or Assistant Administrator Geraldine Fountain, be empowered to sign and execute all documents, cheques and transactions on behalf of the municipality as may be required of them by the council and by virtue of their office. **Carried**

Carried

Deputy Reeve

274-23. Brett Norum:
That effective November 9, 2023 John Andris remain the appointed Deputy Reeve. **Carried**

Carried

Acting Deputy
Reeve

275-23. John Andris:
That effective November 9, 2023 Brett Norum remain the Acting Deputy Reeve. **Carried**

Carried

Building Inspector
Chris Letendre

276-23. Steven Stewart:
That the Rural Municipality of Bjorkdale appoint Chris Letendre as the Building Inspector for 2024. Building Official License Number BOL438.

Carried

Bylaw Officer
Annual Appoint.

277-23. Brett Norum:
That the Council of the Rural Municipality of Bjorkdale No. 426 appoints, Luc Morin of LM Bylaw Enforcement, as Bylaw Officer pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and therefore shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedure Act, 1990*. Appointment term defined as January 1, 2024 to December 31, 2024. Standard task rate for general bylaw enforcement consultation is \$60.00 per hour, mileage is \$0.60 per kilometer. **Carried**

Pest Control
Paslawski, Tanner

278-23. Bert Desrosiers:
That Tanner Paslawski be appointed and hired as the Pest Control Officer within the RM of Bjorkdale for the year 2024. Price varies per site for both pest and weed control. **Carried**

Plant Health Officer
Pest Control Officer
For Clubroot

279-23. Steven Stewart:
That we appoint Plant Health Officer Katey Makohoniuk as a Pest Control Officer for Clubroot within the Rural Municipality of Bjorkdale for the year 2024. **Carried**

Council
Committees

280-23. Brett Norum:
That effective November 9, 2023 council makes the following appointments to RM committees:

RM Employees	Any Two Members of Council
Road Maintenance	Councilor of Division, Reeve & One Other Councilor
Capital Purchases	All Council Members
Collection & Finance	All Council Members
Gravel Pits	Glen Clarke, Gilbert Desrosiers, Jon Hudak & James Spedding
Fire Rangers Appointment	Councilor of Each Division
Local EMO	Jim Wright
Road Ban / Weight	All of Council
Tisdale Trust Advisory	Jon Hudak
Porcupine Plain Trust Advisory	Brett Norum
District ADD Board Agriculture Development & Diversification	Glen Clarke
Mistatim Local Library Board	John Andris
Bjorkdale Local Library Board	Gilbert Desrosiers
Porcupine Plain Library Board	Lavonne Back

Wapiti Regional Library Board	Sherry Fredsberg
Bjorkdale Recreation Board	Glen Clarke & James Spedding
Mistatim Recreation Board	John Andris & Steven Stewart
Chelan Recreation Board	Reg Back & Brett Norum
Crooked River Recreation Board	Sherri Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Kapeller
Hillcrest Cemetery Board	Brett Norum
Tisdale & District Mutual Aid Area	Steven Stewart
Porcupine & District Waste Disposal	Brett Norum
Porcupine & District Fire Depart	Glen Clarke & Brett Norum
APAS (Ag Prod. Ass. Of SK)	Glen Clarke

Carried

2024 Council
Meeting Dates

281-23. Brett Norum:
That we hold regular monthly council meetings in the Municipal
Office at Bjorkdale, Saskatchewan on the following dates:

Thursday, January 11, 2024 commencing at 9:00 AM
Thursday, February 8, 2024 commencing at 9:00 AM
Thursday, March 21, 2024 commencing at 9:00 AM
Thursday, April 11, 2024 commencing at 9:00 AM
Thursday, May 9, 2024 commencing at 8:00 AM
Thursday, June 13, 2024 commencing at 9:00 AM
Thursday, July 11, 2024 commencing at 9:00 AM
Thursday, August 8, 2024 commencing at 9:00 AM
Thursday, September 12, 2024 commencing at 8:00 AM
Thursday, October 10, 2024 commencing at 8:00 AM
Thursday, November 14, 2024 commencing at 9:00 AM
Thursday, December 12, 2024 commencing at 9:00 AM

Carried

Employee
Christmas Gifts

282-23. Bert Desrosiers:
That Co-op gift cards be purchased in the amount of \$150.00 for all
staff as follows:

Dean Murray
Trevett Bourgonje
Orin Bratton
Blake Mielnik
Trevor Cramer
Jeff Smith
Brian Hart

Cherie Hudon
Geraldine Fountain
Leta Rohne

Carried

Christmas Office Hours

283-23. Steven Stewart:
That the following be the office hours for the Christmas Holidays:

Saturday	December	23, 2023	CLOSED
Sunday	December	24, 2023	CHRISTMAS EVE
Monday	December	25, 2023	CHRISTMAS DAY
Tuesday	December	26, 2023	BOXING DAY
Wednesday	December	27, 2023	CLOSED
Thursday	December	28, 2023	OPEN
Friday	December	29, 2023	OPEN
Saturday	December	30, 2023	CLOSED
Sunday	December	31, 2023	NEW YEARS EVE
Monday	January	1, 2024	NEW YEARS DAY

Carried

Dev. Permit Legare, Larry

284-23. Bert Desrosiers:
That the development permit application to level cabin, build terrace steps and level driveway, to be completed at 122 Lakeshore Drive, Lot 15 Block 4, Plan No. 102317936 within the RM of Bjorkdale and Marean Lake (Woulfe Subdivision) as submitted by Larry and Brenda Legare be approved. No legal pin survey required for this development permit application.

Carried

Dev. Permit Moellenbeck

285-23. Steven Stewart:
That the development permit application for the removal of trees and hauling of fill to be located at 265 Woulfe Street, Lot 17 Block 4, Plan No. 101989840 within the RM of Bjorkdale and Marean Lake (Back 40) as submitted by Chris Moellenbeck be approved. No legal pin survey required for this development permit application.

Carried

Dev. Permit Goodwin, Mark

286-23. Brett Norum:
That the development permit application to replace existing deck, to be completed at 418 Lakeview Drive, Lot 19 Block 6, Plan No. 102317936 within the RM of Bjorkdale and Marean Lake (Woulfe Subdivision) as submitted by Mark and Laura Goodwin be approved. No legal pin survey required for this development permit application.

Carried

Dev. Permit Wagner, Renee

287-23. John Andris:
That the development permit application to de-construct addition and remove trailer, to be completed at 125 Gaetz, Lot 8 Block 11, within the RM of Bjorkdale and Marean Lake (Woulfe Subdivision) as submitted by Allan and Renee Wagner be approved. No legal pin survey required for this development permit application.

Carried

Road Maint.
Agreement

288-23. Bert Desrosiers:
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **Weyerhaeuser** for hauling using municipal road along west boundary within division 2 of our RM. Allowable weights is 83,000 kg for this haul only, unless otherwise stated by the Rural Municipality. **Carried**

Councilor Departed

Councilor Brett Norum departed the meeting at 3:00 PM.

Correspondence

289-23. John Andirs:
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

290-23. Bert Desrosiers:
That the meeting be adjourned at 3:15 PM **Carried**

Minutes approved by resolution of Council on the 14th day of December, 2023.

Reeve

Administrator