

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Thursday November 14th, 2024.

Present:

Acting Reeve: John Andris
Councilor Division 2: Gilbert Desrosiers
Councilor Division 3: Steven Stewart
Councilor Division 4: James Spedding
Councilor Division 5: Acting Reeve
Councilor Division 6: Jon Hudak

Administrator: Cherie Hudon

Absent:

Councilor Division 1: Brett Norum

The meeting was called to order by Acting Reeve John Andris at 9:00 AM

Minutes 227-24. Steven Stewart:
Regular Meeting That the minutes of the Regular Meeting of council held October 10, 2024 be approved. **Carried**

Delegates Arrived Holly Kovach and Jordan Kowal, rate payers within the RM, arrived at 9:56 AM to discuss the private road along the NW 25-45-11 W2, SW 25-45-11 W2 and SE 26-45-11 W2.

Delegate Departed Holly Kovach departed the meeting at 10:29 AM.

Delegate Departed Jordan Kowal departed the meeting at 10:37 AM.

Rescind Motion 228-24. Jon Hudak:
254-23 – Road That motion number 254-23. be rescinded. **Carried**
Allowance NW 25-45-11 W2

Seasonal Employee 229-24. Bert Desrosiers:
Layoffs That the following employees be laid off and be provided with a record of employment as follows:

Trevor Cramer As of October 31, 2024

Jeff Smith As of November 15, 2024

William Stewart As of November 15, 2024 **Carried**

Purchase 230-24. Steven Stewart:
Flammable Storage That a new flammable storage cabinet be purchased from ULINE for
Cabinet the shop in the approximate amount of \$1,620.00 plus taxes and delivery. **Carried**

- Culvert Inventory Order – DionCo 231-24. Jon Andris:
That a culvert order be placed through DionCo for our 2024 culvert inventory in the approximate amount of \$9,000.00. **Carried**
- NW 09-44-10 W2 Culvert Order 232-24. Steven Stewart:
That two 17 meter / 2400 mm culverts be ordered from Armtec for the price of \$35,541.90 plus taxes, to be used for the Horse Hide Creek Bridge project. **Carried**
- Purchase Mulcher 233-24. Bert Desrosiers:
That the Rural Municipality purchase a new mulcher, Lion 253 Classic Power Harrow, from DionCo Sales and Service Ltd. in the amount of \$22,580.73 including taxes and shipping. **Carried**
- Purchase Gravel Trailer End Dump 234-24. John Andris:
That the Rural Municipality purchase a new Doepker End Dump Gravel Trailer, SG27911, from Frontline Truck and Trailer in the amount of \$135,411.03 including taxes and shipping. **Carried**
- Financial Stmt. 235-24. Bert Desrosiers:
That the Statement of Financial Activities for the month of October 2024 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 236-24. Steven Stewart:
That we ratify payment of Other Payments 5048 to 5057 totaling \$12,500.00, 5058 to 5068 totaling \$33,983.20 and 2024-0227 to 2024-0253 totaling \$261,159.90 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 237-24. Steven Stewart:
That the accounts submitted for payment by Cheque 14318 to 14374 totaling \$402,881.96 as per attached listings presented by the Administrator, be approved for payment. **Carried**
- Sale of RM Maps Policy – A- 02 238-24. Jon Hudak:
That the Sale of Supplies Policy, number A - 02, be updated and amended to indicate the following name change and increased rate for the mailing of an RM Map:
- Policy name change from Sale of Supplies to Sale of RM Maps
 - Paper RM maps being mailed will increase to \$25.00 from \$22.00.
- Carried**

Marean Lake
Snow Removal

239-24. Jon Hudak:

That the Rural Municipality of Bjorkdale enter into an agreement with Marlin Holm and Marean Lake Valley Resort for the purpose of Snow Removal at Marean Lake commencing November 1, 2024, and ending March 31, 2025. Monthly payment details as follows:

- Marean Lake Valley Resort - Woulfe Subdivision - \$4,000.00 plus taxes
- Marlin Holm - McCrea Subdivision - \$4,000.00 plus taxes
- Marlin Holm - Back 40 / Franko Sub. – 2,500.00 plus taxes

Carried

Amend Motion
264-23. – Gravel
Stockpile Allocation

240-24. Bert Desrosiers:

That motion number 264-23. be amended by removing the following statement: “And further that the transferring of unused allocations no longer be carried over to the next year. Each year all gravel allocations start over with the original allotments.”

Carried

Gravel Allotment
Increase Div. 3 & 6

241-24. James Spedding:

That Division 3 and Division 6 receive an increase to their annual gravel allotment in the amount of 200 yards.

Carried

Fidelity Bond
Insurance

242-24. Steven Stewart:

That the 2025 Fidelity Bond Insurance coverage and rates have been reviewed as presented by the Administrator. No changes required for 2025 Fidelity Bond Insurance.

Carried

Unpaid Utility
Fees to Tax Roll

243-24. Bert Desrosiers:

That in accordance with section 369 of The Municipalities Act a registered letter be sent to each property owner with outstanding utility fees, and that they be notified that if unpaid within 30 days these fees will form part of their taxes.

Carried

Unpaid Bylaw
Fees to Tax Roll

244-24. Jon Hudak:

That in accordance with section 369 of The Municipalities Act a registered letter be sent to each property owner with outstanding fees related to unpaid expenses and costs incurred by the municipality in remedying a contravention of a bylaw, and further that they be notified that if unpaid within 30 days these fees will form part of their taxes.

Carried

Employee
Christmas Gifts

245-24. Bert Desrosiers:
That Co-op gift cards be purchased in the amount of \$150.00 for all staff as follows:

- Dean Murray
- Trevett Bourgonje
- Orin Bratton
- Blake Mielnik
- Trevor Cramer
- Jeff Smith
- Brian Hart
- William Stewart

- Cherie Hudon
- Geraldine Fountain
- Brianna Vegso

Carried

Christmas Office
Hours

246-24. Steven Stewart:
That the following be the office hours for the Christmas Holidays:

Monday	December	23, 2024	CLOSED
Tuesday	December	24, 2024	CLOSED
Wednesday	December	25, 2024	CLOSED
Thursday	December	26, 2024	CLOSED
Friday	December	27, 2024	CLOSED

Monday	December	30, 2024	CLOSED
Tuesday	December	31, 2024	CLOSED
Wednesday	January	1, 2025	CLOSED

Carried

Building Inspector
Chris Letendre

247-24. Steven Stewart:
That the Rural Municipality of Bjorkdale appoint Chris Letendre as the Building Inspector for 2025. Building Official License Number BOL438.

Carried

Bylaw Officer
Annual Appoint.

248-24. James Spedding:
That the Council of the Rural Municipality of Bjorkdale No. 426 appoints, Chris Letendre of B&B Enforcement Services, as Bylaw Officer pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and therefore shall be considered a Pease Officer for the purposes of bylaw enforcement under *The Summary Offences Procedure Act, 1990*. Appointment term defined as January 1, 2025, to December 31, 2025.

Carried

Pest Control
Paslawski, Tanner

249-24. Jon Hudak:
That Tanner Paslawski be appointed and hired as the Pest Control Officer within the RM of Bjorkdale for the year 2025. Prices vary per site.

Carried

APAS Membership

250-24. John Andris:
That the RM of Bjorkdale continue to be APAS members in 2025 and pay the membership fees of \$15,146.50.

DEFEATED

Council
Committees

251-24. Bert Desrosiers:
That effective November 14, 2024 council makes the following appointments to RM committees:

RM Employees	Any Two Members of Council
Road Maintenance	Councilor of Division, Reeve & One Other Councilor
Capital Purchases	All Council Members
Collection & Finance	All Council Members
Occupational Health & Safety	All of Council
Gravel Pits	Steven Stewart, Bert Desrosiers Jon Hudak & James Spedding
Fire Rangers Appointment	Councilor of Each Division
Local EMO	Jim Wright
Road Ban / Weight	All of Council
Tisdale Trust Advisory	Jon Hudak
Porcupine Plain Trust Advisory	Brett Norum
District ADD Board Agriculture Development & Diversification	John Andris
Mistatim Local Library Board	John Andris
Bjorkdale Local Library Board	Bert Desrosiers
Porcupine Plain Library Board	Lavonne Back
Wapiti Regional Library Board	Sherry Fredsberg
Bjorkdale Recreation Board	James Spedding
Mistatim Recreation Board	John Andris & Steven Stewart
Chelan Recreation Board	Reg Back & Brett Norum
Crooked River Recreation Board	Sharon Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Bell
Hillcrest Cemetery Board	Brett Norum
Tisdale & District Mutual Aid Area	Steven Stewart
Porcupine & District Waste Disposal	Brett Norum
Porcupine & District Fire Depart	Brett Norum

Carried

- Deputy Reeve 252-24. Steven Stewart:
That effective November 14, 2024 John Andris remain the appointed Deputy Reeve. **Carried**
- Acting Deputy Reeve 253-24. Jon Hudak:
That effective November 14, 2024 Brett Norum remain the Acting Deputy Reeve. **Carried**
- Signing Authority 254-24. Bert Desrosiers:
That in accordance with the requirements of Section 115 (5) of *The Municipalities Act*, the Reeve Todd Hamel, Acting Reeve John Andris Deputy Reeve Brett Norum or Councilor James Spedding, together with the Administrator Cherie Hudon or Assistant Administrator Geraldine Fountain, be empowered to sign and execute all documents, cheques and transactions on behalf of the municipality as may be required of them by the council and by virtue of their office. **Carried**
- 2025 Council Meeting Dates 255-24. Jon Hudak:
That we hold regular monthly council meetings in the Municipal Office at Bjorkdale, Saskatchewan on the following dates:

Thursday, January 9, 2025 commencing at 9:00 AM
Thursday, February 13, 2025 commencing at 9:00 AM
Thursday, March 20, 2025 commencing at 9:00 AM
Thursday, April 10, 2025 commencing at 9:00 AM
Thursday, May 8, 2025 commencing at 8:00 AM
Thursday, June 12, 2025 commencing at 9:00 AM
Thursday, July 10, 2025 commencing at 9:00 AM
Thursday, August 14, 2025 commencing at 9:00 AM
Thursday, September 11, 2025 commencing at 8:00 AM
Thursday, October 9, 2025 commencing at 8:00 AM
Thursday, November 13, 2025 commencing at 9:00 AM
Thursday, December 11, 2025 commencing at 9:00 AM
Carried
- Subdivision Andris Acres Ltd. 256-24. Bert Desrosiers:
That we accept the proposed subdivision received from Community Planning for registered owner Andris Acres. Parcel Number: 135178016, Title Number: 156903431, Land Location: NE 33-44-09 W2. No approach to be provided by the RM for this subdivision. **Carried**
- Dev. Permit Athmer, Darrell 257-24. Bert Desrosiers:
That the development permit application to build a detached garage and workshop, to be completed at 613 Clubhouse Road, Lot 1 Block 8, Plan No. 102317936 within the RM of Bjorkdale and Marean Lake (Woulfe Subdivision) as submitted by Darrell Athmer be approved. No legal pin survey required for this development permit application. **Carried**

Dev. Permit
Guest, Lonnie

258-24. Bert Desrosiers:
That the development permit application to move a garage from Lot 10 Block 3 to Lot 2 Block3, 205 1st Street East, Plan No. AO1259 within the RM of Bjorkdale and the Unorganized Hamlet of Crooked River as submitted by Lonnie Guest be approved. No legal pin survey required for this development permit application.

Carried

Correspondence

259-24. James Spedding:
That the correspondence as presented, having been read now be filed.

Carried

Adjourned

260-24. James Spedding:
That the meeting be adjourned at 3:32 PM.

Carried

Minutes approved by resolution of Council on the 12th day of December, 2024.

Reeve

Administrator