

**RURAL MUNICIPALITY OF BJORKDALE NO. 426**

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426 held in the Municipal Office at 213A Forest View in Bjorkdale on Thursday December 12<sup>th</sup>, 2024.

Present:

Reeve: Todd Hamel

Councillor Division 2: Gilbert Desrosiers

Councillor Division 3: Steven Stewart

Councillor Division 4: James Spedding

Councillor Division 6: Jon Hudak

Administrator: Cherie Hudon

Via Telephone Conference:

Councillor Division 1: Brett Norum

Councillor Division 5: John Andris

The meeting was called to order by Reeve Todd Hamel at 9:03 AM

Oath of Office

261-24. Steven Stewart:

That the Oath of Office, signed by: Todd Hamel, Reeve, Brett Norum, Councillor Division 1, Steven Stewart, Councillor Division 3, and John Andris, Councillor Division 5 was completed and filed with Administrator Cherie Hudon. **Carried**

Public Disclosure Statement

262-24. Bert Desrosiers:

That the public disclosure statements, presented to council by the administrator, for annual declaration, have been completed and signed. **Carried**

Declaration of Results

263-24. Jon Hudak:

That Returning Officer Cherie Hudon presented the Declaration of Results for the election held on November 13, 2024.

Reeve	Todd Hamel	Acclamation
Councillor Division 1	Brett Norum	Acclamation
Councillor Division 3	Steven Stewart	Acclamation
Councillor Division 5	John Andris	Acclamation

**Carried**

Minutes Regular Meeting

264-24. James Spedding:

That the minutes of the Regular Meeting of council held November 14, 2024 be approved. **Carried**

- Zoning Bylaw & OCP – Committee 265-24. James Spedding:  
That a committee be formed for the purpose of creating and completing the new Zoning Bylaw and Official Community Plan. The following members of council shall form this committee:
- |                       |                 |                |
|-----------------------|-----------------|----------------|
| Reeve                 | Todd Hamel      |                |
| Councillor Division 1 | Brett Norum     |                |
| Councillor Division 2 | Bert Desrosiers | <b>Carried</b> |
- Clam Dump - 2004 Online Sale Representative 266-24. John Andris:  
That Councillor John Hudak be the Rural Municipality representative for the sale of the 2004 Castleton Clam Dump gravel trailer through online sales such as local buy and sell and Kijiji. Trailer to be placed for sale at a price of \$33,000.00. **Carried**
- Purchase New 2025 Degelman Sidearm 267-24. John Andris:  
That the RM of Bjorkdale purchase a new 2025 Degelman 1820 Sidearm from Redhead Equipment in Melfort, VIN Number: To Be Determined, in the amount of \$40,402.89 total. **Carried**
- Mower Servicing 268-24. Steven Stewart:  
That the mowers be gone through by our outside staff and taken to Eric Toovey’s repair shop to have the necessary repairs completed. **Carried**
- Departure Brett Norum Councillor Brett Norum departed the meeting at 11:18 AM
- Financial Stmt. 269-24. John Andris:  
That the Statement of Financial Activities for the month of November 2024 be accepted as presented by the Administrator. **Carried**
- Ratify Accounts 270-24. Bert Desrosiers:  
That we ratify payment of Other Payments 5068 to 5074 totaling \$8,750.00, 5075 to 5083 totaling \$28,267.66 and 2024-0254 to 2024-0280 totaling \$99,381.44 as per attached listings presented by the Administrator. **Carried**
- Accts. for Approval 271-24. Jon Hudak:  
That the accounts submitted for payment by Cheque 14375 to 14399 totaling \$27,332.53, and payments by Other Payment 2024-0281 to 2024-0299 totaling \$47,710.93 as per attached listings presented by the Administrator, be approved for payment. **Carried**
- Porcupine Plain Public Library Board 272-24. Bert Desrosiers:  
That Councillor Brett Norum be the RM representative for the Porcupine Plain Public Library Board and that the council committee annual listing be updated to reflect this addition. **Carried**

Records Retention 273-24. Steven Stewart:  
Records Officer That Office Assistant Brianna Vegso be designated the Records Officer for the RM of Bjorkdale No.426, for the purpose of records retention. **Carried**

Gravel Crush 274-24. Steven Stewart:  
Shared Pit That the offer as submitted by G&D Crushing Ltd. to crush approximately 32,500 tonnes of 7/8" road surface gravel at 105 hwy spec., for three dollars and thirty five cents per tonne (\$3.35) for our 2025 and 2026 gravel crush within our shared pit located on the NW 28-41-12 W2 be accepted. Payment to be made for 32,500 tonne in 2025 and the remaining 32,500 tonne to be paid in January 2026. **Carried**

Janke - Accountant 275-24. Bert Desrosiers:  
Engagement Letter That the 2024 engagement letter received from Janke LLP Professional Accountants be signed for the completion of the 2024 final audit. **Carried**

Janke - Accountant 276-24. Jon Hudak:  
Signing Authority That the 2024 Signing Authority form received from Janke LLP Professional Accountants be signed by all members of council and staff who have signing authority. **Carried**

Janke - Accountant 277-24. John Hudak:  
Council Questionnaire That the council questionnaire received from Janke Chartered Professional Accountants was read and discussed in detail. **Carried**

Board of Revision 278-24. Steven Stewart:  
Western Municipal That Pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Bjorkdale No. 426 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in the Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. **Carried**

Secretary to Board of Revision Western Municipal

279-24. John Andris:  
That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Bjorkdale No. 426 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the Secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **Carried**

Development Appeals Board

280-24. Jon Hudak:  
That Pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM of Bjorkdale No. 426 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tayler Shandro and Rich Leigh.  
  
The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. **Carried**

Secretary to Dev. Appeals Board Western Municipal

281-24. John Andris:  
That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of Bjorkdale No. 426 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the Secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing **Carried**

Operator Wages Full Time Employees

282-24. James Spedding:  
That effective January 1, 2025 the Full Time Outside Operational Employees wage rates are as follows:

Dean Murray:	Grader Operator	\$35.00 per hour
Trevett Bourgonje:	Grader Operator	\$32.50 per hour
Orin Bratton:	Grader / Gravel Truck	\$31.00 per hour
Blake Mielnik	Gravel Truck	\$31.00 per hour

**Carried**

Operator Wages      283-24. John Andris:  
Seasonal Employees      That effective January 1, 2025 the Seasonal Outside Operational Employees wage rates are as follows:

Trevor Cramer:	Seasonal Operator	\$27.00 per hour
Jeff Smith	Seasonal Operator	\$27.00 per hour
William Stewart	Seasonal Operator	\$26.00 per hour
Brian Hart	Seasonal Operator	\$27.00 per hour

**Carried**

CR Water Plant      284-24. Jon Hudak:  
Operator Wages      That the Crooked River Water Treatment Plant Operator wage rate remain the same for 2025 at a rate of \$600.00 per month / \$7,200.00 per year.

**Carried**

CR Waste      285-24. John Andris:  
Collection Wages      That the Crooked River Waste Collection wage rate remain the same for 2025 at a rate of \$300.00 per month / \$3,600.00 per year.

**Carried**

CH Water Plant      286-24. Bert Desrosiers:  
Operator Wages      That the Chelan Water Treatment Plant Operator wage rate remain the same for 2025 at a rate of \$400.00 per month / \$4,800.00 per year.

**Carried**

CH Maint. & Waste      287-24. Bert Desrosiers:  
Collection Wages      That the Chelan Maintenance and Waste Collection wage rate remain the same for 2025 at a rate of \$450.00 per month / \$5,400.00 per year.

**Carried**

Bjorkdale RM Office      288-24. Steven Stewart:  
Caretaker Wages      That the Bjorkdale RM Office Caretaker wage rate remain the same for 2025 at a rate of \$500.00 per month / \$6,000.00 per year.

**Carried**

Peesane Waste      289-24. Todd Hamel:  
Disposal Site      That the Peesane Waste Disposal Site Supervisor wages and gas  
Wages      rates are as follows for 2025:

Caretaking:	\$17.00 per hour
Garbage Pickup:	\$17.20 per hour
Gas Reimbursement:	\$25.00 per day

**Carried**

Cemetery Registrar      290-24. James Spedding:  
Remuneration      That Cemetery Registrar Remuneration for Peesane, Crooked River, Bjorkdale and Mistatim Cemeteries are as follows for 2025:

Map Maintenance:	\$200.00 per year
Burials:	\$50.00 per burial

**Carried**

- Barrier Ford Well Maintenance 291-24. Jon Hudak:  
That an annual payment in the amount of \$400.00 be paid to Todd Hamel for the purpose of maintenance to the Barrier Ford Well.  
**Carried**
- Office Assistant Wages 292-24. John Andris:  
That effective January 1, 2025, the Office Assistant wage rate is \$29.00 per hour with a \$65.00 cell phone allowance per month.  
**Carried**
- Assistant Admin. Wages 293-24. Todd Hamel:  
That effective January 1, 2025, the Assistant Administrator wage rate is \$44.00 per hour with a \$65.00 cell phone allowance per month.  
**Carried**
- Administrator Wages 294-24. Bert Desrosiers:  
That effective January 1, 2025, the Administrator wage rate is \$50.00 per hour with a \$65.00 cell phone allowance per month.  
**Carried**
- Barrier Ford Well 295-24. John Andris:  
That the necessary repairs to the well house and the yard light be fixed at the Barrier Ford well.  
**Carried**
- Dev. Permit Laskowski, Robin & Anita 296-24. Bert Desrosiers:  
That the development permit application for the construction of a new cabin, to be located on Lot 6 Block 2, Plan No. 83PA21874 B.F. W2 at 128 Spruce Drive within the RM of Bjorkdale at the Hamlet of Barrier Ford as submitted by Robin and Anita Laskowski be approved. No legal pin survey required for this development permit application.  
**Carried**
- Dev. Permit Bley, Blair & Nadine 297-24. Bert Desrosiers:  
That the development permit application for the construction of a covered deck / porch, to be located at 4035 Camp Road, Lot 65 Block 1, Plan No. 102070022 within the RM of Bjorkdale and Marean Lake (McCrea Subdivision) as submitted by Blair and Nadine Bley be approved. No legal pin survey required for this development permit application.  
**Carried**
- Road Maint. Agreement 298-24. John Andris:  
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Kelvington No. 366** for hauling using municipal roads from Hamel's Pit SE 29-41-12-W2 straight South to the RM of Kelvington. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality.  
**Carried**

Road Maint.  
Agreement

- 299-24. James Spedding:  
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Arborfield No. 456** for hauling using municipal roads from Hamel’s Pit SW 15-41-12-W2 North to Primary Grid No. 773 then East to Primary Grid No 679 then North to Highway No 23. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads, unless otherwise stated by the Rural Municipality. **Carried**

Correspondence

No correspondence at this time.

Adjourned

- 300-24. Todd Hamel:  
That the meeting be adjourned at 3:30 PM. **Carried**

Minutes approved by resolution of Council on the 9<sup>th</sup> day of January, 2025.

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Reeve

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Administrator