

RURAL MUNICIPALITY OF BJORKDALE NO. 426

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426, held in the Municipal Office at 213A Forest View Drive in Bjorkdale on Thursday, November 13th, 2025.

Present:

Reeve: Todd Hamel

Councillor Division 1: Brett Norum
Councillor Division 2: Gilbert Desrosiers
Councillor Division 3: Steven Stewart
Councillor Division 4: James Spedding
Councillor Division 5: John Andris
Councillor Division 6: Jon Hudak

Administrator: Cherie Hudon

The meeting was called to order by Reeve Todd Hamel at 9:03 AM

Coyote Bounty 226-25. Brett Norum:
That a Coyote Bounty be put into place for the Rural Municipality of Bjorkdale commencing November 13, 2025, and ending December 31, 2025. Payment of \$20.00 per set of four coyote paws will be provided by the RM to the established bounty hunters with a current trapper’s license within each division. **Carried**

Councillor Andris Arrived Councillor John Andris arrived to the meeting at 9:08 AM.

Minutes Regular Meeting 227-25. Bert Desrosiers:
That the minutes of the Regular Meeting of council held October 16, 2025, be approved. **Carried**

Employee Arrival Employee Blake Mielnik arrived at 9:14 AM

Employee Departure Employee Blake Mielnik departed at 9:34 AM

Employee Arrival Employee Orin Bratton arrived at 10:06 AM

Employee Departure Employee Orin Bratton departed at 10:26 AM

Financial Statement 228-25. Steven Stewart:
That the Statement of Financial Activities for the month of October 2025 be accepted as presented by the Administrator. **Carried**

- Ratify Accounts 229-25. John Andris:
That we ratify payment of Other Payments 0161 to 0170 totaling \$12,141.73, 0171 to 0179 totaling \$34,743.72 and 2025-0248 to 2025-0275 totaling \$305,829.73 as per attached listings presented by the Administrator. **Carried**
- Accounts For Approval 230-25. Bert Desrosiers:
That the accounts submitted for payment by Cheque 14933 to 14980 totaling \$117,961.71 as per attached listings presented by the Administrator, be approved for payment. **Carried**
- Employee Arrival Employee Dean Murray arrived at 11:57 AM
- Employee Departure Employee Dean Murray departed at 12:16 PM
- 1st Reading Bylaw No. 05-2025 Emergency Measures Organization 231-25. Steven Stewart:
That Bylaw No. 05-2025, being a bylaw to establish an Emergency Measures Organization, be read for the first time. **Carried**
- 1st Reading Bylaw No. 07-2025 Emergency Plan 232-25. Jon Hudak:
That Bylaw No. 07-2025, being a bylaw to establish an Emergency Plan, be read for the first time. **Carried**
- Public Disclosure Statement 233-25. James Spedding:
That the public disclosure statements, presented to council by the administrator, for annual declaration, have been completed and signed. **Carried**
- Chelan School Memorial Sign 234-25. Todd Hamel:
That the request to place a memorial sign for the old Chelan School to be located within the Organized Hamlet of Chelan along 1st Street West on the east side of the old school property is approved. **Carried**
- Min. of Ag. Vacant Land Abatement 235-25. John Andris:
That an abatement of taxes in the amount of \$415.35 be processed on all Ministry of Agriculture lands that are exempt from taxation due to these parcels not carrying continuing agricultural potential. **Carried**

- Policy EH&W - 01 Cemetery Admin. 236-25. John Andris:
That the Cemetery Administration Policy for the RM of Bjorkdale, Number EH&W - 01, be updated and amended to indicate the following changes to plot fees:
- Residents:
- The first occupant of a plot will pay \$600.00.
- The addition of an urn will cost \$400.00 per urn.
- Non-Residents:
- The first occupant of a plot will pay \$800.00.
- The addition of an urn will cost \$500.00 per urn.
- Carried**
- 2026 Gravel Allocation For Stockpiling 237-25. Steven Stewart:
That the gravel stockpiling allocations per division as presented to council in the attached spreadsheet be approved for 2026.
- Carried**
- Seasonal Employee Layoff 238-25. Brett Norum:
That seasonal employee Trevor Cramer be laid off and provided with a record of employment as of November 14, 2025.
- Carried**
- BMO Borrowing Resolution 239-25. John Andris:
That the attached borrowing resolution received from the Bank of Montreal and presented to council be signed and is approved.
- Carried**
- Fidelity Bond Insurance 240-25. Bert Desrosiers:
That the 2026 Fidelity Bond Insurance coverage and rates have been reviewed as presented by the Administrator. No changes required for the 2026 Fidelity Bond Insurance.
- Carried**
- List of Yearly Payments 241-25. John Andris:
That the listing of yearly payments presented to council is approved and will also include the following changes:
- Bjorkdale Fire Department Grant
- Increase the annual payment to \$5,000.00 from \$3,500.00.
- Carried**
- Unpaid Fees or Charges to Tax Roll 242-25. James Spedding:
That in accordance with section 369 of The Municipalities Act, a registered letter be sent to each property owner with outstanding fees related to unpaid expenses and costs incurred by the municipality in remedying a contravention of a bylaw, act, regulations or any prescribed amount, and further that they be notified that if unpaid within 30 days these fees will form part of their taxes.
- Carried**

Unpaid Accounts 243-25. Steven Stewart:
Other That a registered letter be sent to all individuals with outstanding fees or charges on their accounts indicating that further action may occur if not paid in full within 30 days. **Carried**

Employee 244-25. Bert Desrosiers:
Christmas Gifts That Co-op gift cards be purchased for each employee in the amount of \$200.00 for full time staff and \$100.00 for seasonal staff. **Carried**

Christmas Office 245-25. Jon Hudak:
Hours That the following office hours for the Christmas Holidays are approved:

Monday	December	22, 2025	OPEN	
Tuesday	December	23, 2025	OPEN	
Wednesday	December	24, 2025	CLOSED	
Thursday	December	25, 2025	CLOSED	
Friday	December	26, 2025	CLOSED	
Monday	December	29, 2025	CLOSED	
Tuesday	December	30, 2025	CLOSED	
Wednesday	December	31, 2025	CLOSED	
Thursday	January	1, 2026	CLOSED	
Friday	January	2, 2026	CLOSED	Carried

Building Inspector 246-25. Jon Hudak:
Chris Letendre That the Rural Municipality of Bjorkdale appoint Chris Letendre as the Building Inspector for 2026. Building Official License Number BOL438. **Carried**

Bylaw Officer 247-25. John Andris:
Annual Appoint. That the Council of the Rural Municipality of Bjorkdale No. 426 appoints, Nick Miles, as Bylaw Officer pursuant to section 373 of *The Municipalities Act* for the purposes of bylaw enforcement and therefore shall be considered a Peace Officer for the purposes of bylaw enforcement under *The Summary Offences Procedure Act, 1990*. Appointment term defined as January 1, 2026, to December 31, 2026. **Carried**

Pest Control 248-25. James Spedding:
Paslawski, Tanner That Tanner Paslawski be appointed and hired as the Pest Control Officer within the RM of Bjorkdale for the year 2026. **Carried**

APAS Membership 249-25. John Andris:
 That the RM of Bjorkdale become APAS members in 2026 and pay the membership fee. **DEFEATED**

Council
Committees

250-25. Brett Norum:

That effective November 13, 2025 council makes the following appointments to RM committees:

RM Employees	Any Two Members of Council
Road Maintenance	Councilor of Division, Reeve & One Other Councilor
Capital Purchases	All Council Members
Collection & Finance	All Council Members
Occupational Health & Safety	All of Council
Gravel Pits	Steven Stewart, Bert Desrosiers Jon Hudak, James Spedding & Todd Hamel
Fire Rangers Appointment	Councilor of Each Division
EMO Executive Committee	Todd Hamel & Bert Desrosiers
Local Emergency Measures Officer	Rob Wells
Road Ban / Weight	All of Council
Tisdale Trust Advisory	Jon Hudak
Porcupine Plain Trust Advisory	Brett Norum
District ADD Board Agriculture Development & Diversification	John Andris
Mistatim Local Library Board	John Andris
Bjorkdale Local Library Board	Bert Desrosiers
Porcupine Plain Library Board	Lavonne Back
Porcupine Plain Library Board RM Representative	Brett Norum
Wapiti Regional Library Board	Sherry Fredsberg
Bjorkdale Recreation Board	James Spedding & Bert Desrosiers
Mistatim Recreation Board	John Andris & Steven Stewart
Chelan Recreation Board	Reg Back & Brett Norum
Crooked River Recreation Board	Sharon Kapeller, Pam Kapeller, Sandra Kapeller & Michelle Bell
Hillcrest Cemetery Board	Brett Norum
Tisdale & District Mutual Aid Area	Steven Stewart & Todd Hamel
Porcupine & District Waste Disposal	Brett Norum

Dev. Permit
Wingrove, Mike

256-25. Bert Desrosiers:
That the development permit application for the development of a deck on the front as well as a deck on the back of the cabin, to be located at 1440 Lakeside Road, Lot 46 Block 1 Plan No. 102070022 within the RM of Bjorkdale and Marean Lake (McCrea Subdivision) as submitted by Mike Wingrove be approved. **Carried**

Correspondence

No correspondence at this time.

Adjourned

257-25. Todd Hamel:
That the meeting be adjourned at 4:16 PM.

Carried

Minutes approved by resolution of Council on the 16th day of December 2025.

Reeve

Administrator