

**RURAL MUNICIPALITY OF BJORKDALE NO. 426**

The minutes of the regular meeting of council for the Rural Municipality of Bjorkdale No. 426, held in the Municipal Office at 213A Forest View Drive in Bjorkdale on Tuesday, December 16<sup>th</sup>, 2025.

Present:

Reeve: Todd Hamel

Councillor Division 1: Brett Norum  
Councillor Division 2: Gilbert Desrosiers  
Councillor Division 3: Steven Stewart  
Councillor Division 4: James Spedding  
Councillor Division 5: John Andris  
Councillor Division 6: Jon Hudak

Administrator: Cherie Hudon

The meeting was called to order by Reeve Todd Hamel at 9:00 AM

CTP – Clearing The 258-25. Bert Desrosiers:

Path - Corridor System  
Grid 773

That the Rural Municipality of Bjorkdale No. 426 submit an application along with the Rural Municipality of Barrier Valley No. 397 for the purpose of an agreement with SARM for the maintenance of a Clearing the Path (CTP) Primary Weight Road Corridor on Grid 773, located from Highway 23 and heading West to the RM of Barrier Valley boarder, legally described as: NE 08-42-10 W2 to NW 07-42-12 W2. **Carried**

CTP – Clearing The 259-25. Todd Hamel:

Path - Corridor System  
Grid 679 / Gravel Pits

That the Rural Municipality of Bjorkdale No. 426 submit an application for the purpose of an agreement with SARM for the maintenance of a Clearing the Path (CTP) Primary Weight Road Corridor on Grid 679, located from Highway 23 at Bjorkdale and heading South to Grid 773, West one mile along 773 Grid then South again to the RM of Barrier Valley Boarder, legally described as: NW 14-43-12 W2 south to NE 09-42-12 W2 then West one mile to NW 09-42-12 W2 then south again to SW 06-41-12 W2. **Carried**

Employee Arrived

Dean Murray, Grader Operator for the RM of Bjorkdale, arrived at 9:00 AM to discuss snow plowing.

Employee Departed

Dean Murray departed the meeting at 9:28 AM.

Employee Arrived

Blake Mielnik, Gravel Operator for the RM of Bjorkdale, arrived at 9:43 AM to discuss snow plowing.

<u>Employee Departed</u>	Blake Mielnik departed the meeting at 9:53 AM.	
<u>Minutes Regular Meeting</u>	260-25. Bert Desrosiers: That the minutes of the Regular Meeting of council held November 13, 2025, be approved.	<b>Carried</b>
<u>Ministry of Ag. Sale of Land</u>	261-25. Jon Hudak: That the RM of Bjorkdale approves the sale of SW 06-44-12 W2 by the Ministry of Agriculture under the condition that no access will be provided by the Rural Municipality.	<b>Carried</b>
<u>2<sup>nd</sup> Reading Bylaw No. 05-2025 Emergency Measures Organization</u>	262-25. Brett Norum: That Bylaw No. 05-2025, being a bylaw to establish an Emergency Measures Organization, be read for the second time.	<b>Carried</b>
<u>3<sup>rd</sup> Reading Bylaw No. 05-2025 Emergency Measures Organization</u>	263-25. Bert Desrosiers: That Bylaw No. 05-2025, being a bylaw to establish an Emergency Measures Organization, be read for the third time and adopted.	<b>Carried</b>
<u>2<sup>nd</sup> Reading Bylaw No. 07-2025 Emergency Plan</u>	264-25. John Andris: That Bylaw No. 07-2025, being a bylaw to establish an Emergency Plan, be read for the second time.	<b>Carried</b>
<u>3<sup>rd</sup> Reading Bylaw No. 07-2025 Emergency Plan</u>	265-25. Steven Stewart: That Bylaw No. 07-2025, being a bylaw to establish an Emergency Plan, be read for the third time and adopted.	<b>Carried</b>
<u>Lot 1 Block 8 Lease Agreement Marean Lake Store Lot</u>	266-25. Todd Hamel: That the RM of Bjorkdale enter into a lease agreement with Marlin Holm for the purpose of the rental of land on Lot 1 Block 8, Plan No. 102070022, Parcel No. 166051740, Titel No. 146312119, Civic 1005 Lakeside Road.	<b>Carried</b>
<u>Financial Statement</u>	267-25. Steven Stewart: That the Statement of Financial Activities for the month of November 2025 be accepted as presented by the Administrator.	<b>Carried</b>
<u>Ratify Accounts</u>	268-25. Jon Andris: That we ratify payment of Other Payments 0180 to 0187 totaling \$10,000.00, 0188 to 0195 totaling \$26,487.79 and 2025-0276 to 2025-0304 totaling \$81,874.21 as per attached listings presented by the Administrator.	<b>Carried</b>

Accounts For Approval 269-25. James Spedding:  
That the accounts submitted for payment by Cheques 14981 to 15017 totaling \$109,330.07, 15018 to 15041 totaling \$16,540.00 and 15042 to 15054 totaling \$17,693.51 as per attached listings presented by the Administrator, be approved for payment. **Carried**

Operator Wages Full Time Employees 270-25. Bert Desrosiers:  
That effective January 1, 2026, the Full Time Outside Operational Employee wage rates shall remain the same as 2025 with no increase provided for 2026. Further, that effective January 1, 2027, a 3% wage increase be provided annually for three (3) consecutive years. **Carried**

Operator Wages Seasonal Employees 271-25. John Andris:  
That effective January 1, 2026, the Seasonal Outside Operational Employee wage rates shall remain the same as 2025 with no increase provided for 2026. Further, that effective January 1, 2027, a 3% wage increase be provided annually for three (3) consecutive years. **Carried**

CR Water Plant Operator Wages 272-25. Jon Hudak:  
That the Crooked River Water Treatment Plant Operator wage rate remain the same as 2025 with no increase provided for 2026. **Carried**

CR Waste Collection Wages 273-25. Bert Desrosiers:  
That the Crooked River Waste Collection wage rate remain the same as 2025 with no increase provided for 2026. **Carried**

CH Water Plant Operator Wages 274-25. Steven Stewart:  
That the Chelan Water Treatment Plant Operator wage rate remain the same as 2025 with no increase provided for 2026. **Carried**

CH Maint. & Waste Collection Wages 275-25. Bert Desrosiers:  
That the Chelan Maintenance and Waste Collection wage rate remain the same as 2025 with no increase provided for 2026. **Carried**

Bjorkdale RM Office Caretaker Wages 276-25. James Spedding:  
That the Bjorkdale RM Office Caretaker wage rate remain the same as 2025 with no increase provided for 2026. **Carried**

Peesane Waste Disposal Site Wages 277-25. John Andris:  
That the Peesane Waste Disposal Site Supervisor wage rate remain the same as 2025 with no increase provided for 2026. **Carried**

Cemetery Registrar Remuneration 278-25. Jon Hudak:  
That the Cemetery Registrar Remuneration for Peesane, Crooked River, Bjorkdale and Mistatim Cemeteries remain the same as 2025 with no increase provided for 2026. **Carried**

Office Assistant Wages 279-25. Steven Stewart:  
That effective January 1, 2026, the Office Assistant wage rate shall remain the same as 2025 with no increase provided for 2026. Further, that effective January 1, 2027, a 3% wage increase be provided annually for three (3) consecutive years. **Carried**

Assistant Administrator Wages 280-25. Brett Norum:  
That effective January 1, 2026, the Assistant Administrator wage rate shall remain the same as 2025 with no increase provided for 2026. Further, that effective January 1, 2027, a 3% wage increase be provided annually for three (3) consecutive years. **Carried**

Administrator Wages 281-25. James Spedding:  
That effective January 1, 2026, the Administrator wage rate shall remain the same as 2025 with no increase provided for 2026. Further, that effective January 1, 2027, a 3% wage increase be provided annually for three (3) consecutive years. **Carried**

Departure Reeve Todd Hamel departed the meeting deeming pecuniary interest at 11:54 AM.

Reject Gravel Hamel Pit 282-25. John Andris:  
That reject gravel be purchased from Todd Hamel at two dollars (\$2.00) per yard and that the billing be on an as used per year basis. **Carried**

Return Reeve Todd Hamel returned to the meeting at 11:56 AM.

Delegates Arrived Frank and Holly Kovach, rate payers within the RM, arrived at 1:01 PM to discuss the private road along the NW 25-45-11 W2, SW 25-45-11 W2 and SE 26-45-11 W2.

Delegate Departed Frank and Holly Kovach departed the meeting at 1:18 PM.

Revenue Sharing Grant

283-25. Bert Desrosiers:

The Council of the RM of Bjorkdale No. 426 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of 2024 Audited Financial Statement to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Completion of the Waterworks Financial Overview for the Hamlet of Chelan.
- Adoption of a Council Procedures Bylaw.
- Adoption of an Employee Code of Conduct.
- All members on council have filed and annually updated their Public Disclosure Statements as required; and

That we authorize the administrator to respond to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant. **Carried**

Board of Revision Western Municipal

284-25. Steven Stewart:

That Pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Bjorkdale No. 426 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in the Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberley Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the Chair of that hearing from among their numbers. **Carried**

Secretary to Board of Revision Western Municipal

285-25. Brett Norum:

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Bjorkdale No. 426 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the Secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, Western Municipal Consulting may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **Carried**

Development  
Appeals Board

286-25. Jon Hudak:

That Pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM of Bjorkdale No. 426 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tayler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the Chair of that hearing from among their numbers. **Carried**

Secretary to  
Dev. Appeals Board  
Western Municipal

287-25. James Spedding:

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of Bjorkdale No. 426 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the Secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties Western Municipal Consulting may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing. **Carried**

Janke - Accountant  
Engagement Letter

288-25. Jon Hudak:

That the 2025 engagement letter received from Janke LLP Professional Accountants be signed for the completion of the 2025 final audit. **Carried**

Janke - Accountant  
Signing Authority

289-25. Steven Stewart:

That the 2025 Signing Authority form received from Janke LLP Professional Accountants be signed by all members of council and staff who have signing authority. **Carried**

Janke - Accountant  
Council Questionnaire

290-25. John Andris:

That the council questionnaire received from Janke Chartered Professional Accountants was read and discussed in detail. **Carried**

Departure

Councillor Jon Hudak departed the meeting deeming pecuniary interest at 2:09 PM.

First Right of Refusal – Lease Agreement  
NE 06-45-12 W2 291-25. James Spedding:  
That Kenneth and Chad Will be granted the first right of refusal on Farm Cash Lease Agreement tenders for the rental of land on NE 06-45-12 W2. **DEFEATED**

Lease Agreement  
NE 06-45-12 W2 292-25. Brett Norum:  
That the farm cash lease agreement tender be awarded to Lars Knutson and Walker Knutson. Further, that we sign and proceed with the attached lease agreement between Lars and Walker Knutson and the RM of Bjorkdale No. 426, for the purpose of the rental of land on NE 06-45-12 W2, commencing January 1, 2026 to December 31, 2026. **Carried**

Return Councillor Jon Hudak returned to the meeting at 2:27 PM.

Parcel Tie  
Kowal, Joell 293-25. Jon Hudak:  
That the RM of Bjorkdale hereby consents to the creation of a new parcel tie to the following properties, located within the Unorganized Hamlet of Crooked River, as requested by Joell Kowal:  
  
Lot 19 Block 4 Plan No. 69PA06771 W2  
Lot 20 Block 4 Plan No. 69PA06771 W2 **Carried**

Road Maint. Agreement 294-25. Steven Stewart:  
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Ponass Lake No. 367** for hauling using municipal roads from Hamel's Pit on SE 29-41-12-W2 straight south to the RM of Kelvington. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Road Maint. Agreement 295-25. Brett Norum:  
That we approve a road maintenance agreement, with the municipality responsible for maintenance with **RM of Porcupine Plain No. 395** for hauling using municipal roads from Hamel's Pit SE 29-41-12-W2 north to Primary Grid No. 773 and East to Highway 23. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads unless otherwise stated by the Rural Municipality. **Carried**

Road Maint. Agreement 296-25. James Spedding:  
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **RM of Arborfield No. 456** for hauling using municipal roads from Hamel's Pit SW 15-41-12-W2 North to Primary Grid No. 773 then East to Primary Grid No 679 then North to Highway No 23. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads, unless otherwise stated by the Rural Municipality. **Carried**

Road Maint.  
Agreement

- 297-25. Bert Desrosiers:  
That we approve a road maintenance agreement, with the municipality responsible for maintenance, with **Pro Ag Farms** for hauling using municipal roads from Hamel's Pit SE 29-41-12-W2 straight south to the RM of Kelvington. Allowable weights are the legal weights for the haul period in the province of Saskatchewan for municipal roads, unless otherwise stated by the Rural Municipality. **Carried**

Correspondence

- 298-25. John Andris:  
That the correspondence as presented, having been read now be filed. **Carried**

Adjourned

- 299-25. Bert Desrosiers:  
That the meeting be adjourned at 2:43 PM. **Carried**

Minutes approved by resolution of Council on the 16<sup>th</sup> day of January 2026.

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Reeve

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Administrator